



**BOARD OF TRUSTEES
Regular Monthly Meeting**

**Wednesday, January 25, 2023 – 4:30 p.m.
H202/203 (Student Center)**

**In-Person Meeting for Trustees and Guests
Virtual Meeting for the Public**

Zoom

<https://frederick-edu.zoom.us/j/83633946420?pwd=aVl1Smxqc2ppRnEvdUppTjlnaXF0dz09>

Call-in Option:

Phone Number: 301-715-8592 | Meeting ID: 836 3394 6420 | Passcode: 182988

1. Call to Order

2. Establishment of Quorum

**3. Approval of Minutes: November 16, 2022 (Regular Meeting)
December 8, 2022 (Special Meeting)**

4. President's Report

President Cheek

5. Information/Discussion Items

* A. Quarterly Financial Report for the Period Ending December 31, 2022

Amy Stake

* B. FCC Asset Inventories, Accountability, and Surplus Performance Audit

*Amy Stake,
Adam Reno &
Lewis Godwin*

* C. Curriculum Committee Approved Action – New Cell and Gene
Therapy Essentials Certificate

Dr. Maryrose Eannace

6. Action Items

* A. Approval of FY 2024 Sabbatical Requests

Dr. Maryrose Eannace

* B. Approval of Sole Source Procurement from Laerdal Medical
Corporation for a Geriatric Edition Manikin with Wound Kit and
Ulcers in the amount of \$58,420.77

Dr. Maryrose Eannace

- * C. Approval of Contract Amendment #2 with Marshall Craft Associates, Inc. for Additional Services – Architect and Engineering Services for Facilities Master Plan and Facilities Condition Assessment in the amount of \$175,000 *Lewis Godwin*

- * D. Approval of Piggyback Contract with Dell Inc. for 39 Dell Latitude Laptop Computers, Docking Stations, and Monitors in the amount of \$52,485.74; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #UMD-972016 *Adam Reno*

- * E. Approval of Piggyback Contract with Dell Inc. for VMWare (Server Virtualization Licenses) in the amount of \$74,920.64; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #UMD-972016 *Adam Reno*

7. Trustee Comments

8. Adjournment

NEXT MEETING: **Wednesday – February 22, 2023**
▪ ***4:30 p.m. – Regular Monthly FCC Board Meeting***

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