

Shirley Cruickshank-Wolfe Scholarship for Continuing Education



Please read and complete the application form in its entirety. Eligibility requirements and required supporting documents are listed on the back of this form. Return the completed application and all supporting documents to the FCC Foundation Office at least three (3) weeks prior to the course start date. We will contact you regarding your eligibility. All decisions are contingent upon the availability of funds.

The following alternate sources for funding may also be available:

- **If you are unemployed:** Contact Frederick County Workforce Services at 301.600.2255
- **If you are currently employed by a nursing home and wish to take the CNA course:** Contact your employer's human resources director and see whether you can be reimbursed for your tuition, if you want to set up a payment plan.
- **If you want to set up a payment plan:** Certain conditions must be met to qualify for a payment plan. If you are interested, please contact:

Frederick Community College
Continuing Education & Workforce Development
Registration Office, Conference Center (E113)

7932 Opossumtown Pike, Frederick, MD 21702
Office: (301) 624-2888
Email: CEInfo@Frederick.edu

If you are the spouse of an active duty Army, Navy, Air Force, or Marine service member, or activated Reserve member in pay grades E1-E5, W1-W2, or 01-02, you may be eligible for tuition assistance through the Military Spouse Career Advancement Accounts (MyCAA) Program. To determine eligibility, please contact a Spouse Education Career Opportunities Advisor at 800-342-9647.

For more information about this and other scholarships, contact the FCC Foundation at 301-846-2438 or foundation@frederick.edu

Name: _____
Last Name First Name Middle Initial

Address: _____
Street Name Apartment Number

Address: _____
City State Zip Code

Phone: _____
Home Number Cell Number

Email Address: _____

Date of Birth: _____ Student ID#: _____

Household Size: 1 Yourself + _____ Children + _____ Spouse/Domestic Partner = _____
Number of children Total Household Size

I certify that the information in my application is true and correct. I give permission to release my name, address and telephone number to the FCC Foundation. I certify that I am not eligible or receiving financial assistance from my employer or any other source. I understand I may be contacted to provide additional information and failure to respond may delay my application review. I understand my personal information, including but not limited to GPA, course completion, enrollment, financial information and class schedule may be released to other offices collaborating to award this scholarship.

Applicant's Signature _____

Date _____

Scholarship Award

The scholarship award amount is limited to 75% of the requested funds or \$1,500.00, whichever is less. Students can receive only one Shirley Cruickshank-Wolfe Scholarship per semester.

Eligibility Requirements

- You must be a Frederick County resident eighteen (18) years of age or older.
- You must be enrolled in an approved Continuing Education & Workforce Development (CEWD) course or courses at Frederick Community College that are job or career related.
- You must demonstrate financial need and meet the following income requirements:

Family Size	1	2	3	4	5	6	7	8
Total Family Income	\$38,650	\$44,150	\$49,650	\$55,150	\$59,600	\$64,000	\$68,400	\$72,800

Your total family income must not exceed the maximum income allowed as determined by the 2017 HUD Guidelines for Maryland.

- Income Includes:
 - Wages
 - Unemployment benefits
 - Any income from a parent, relative, or other person who supports you if you are claimed as a dependent on their income tax form OR if you file a joint income tax form OR if they are providing housing, food, and living expenses to you. (You must include his or her income as part of your total income)

Supporting Documents (Applicants are required to provide proof of income and residency)

Please submit the following documents with your application:

1. Most recent Federal Income Tax Return
2. Most recent W-2
3. Driver's license or state issued ID
4. Two (2) most recent pay stubs
5. Proof of residency – 2 items (Acceptable items include: driver's license or state ID; utility, telephone, cable or satellite TV bill; checking, savings or financial account statement; mortgage account statement or deed; current residential rental contract or an apartment lease; mail from a federal, state or local government agency.
6. If you did not file taxes or are unemployed, please complete the STATEMENT OF FINANCIAL SUPPORT

STATEMENT OF FINANCIAL SUPPORT **Shirley Cruickshank Wolfe Scholarship for Continuing Education**

APPLICANT: If you did not file taxes or are unemployed, please have the person who provides your financial support complete this letter.

I, _____, provide financial support for _____
Printed First and Last Name of Supporter Printed First and Last Name of Applicant

who is my _____ . I certify that they are not currently employed and I am providing financial support
Relationship to Applicant

in the way of housing, food, and living expenses. My annual income is \$ _____ and I am supporting _____ people in

my household in addition to the applicant. I have also provided the items listed under Supporting Documents. You may contact me at

_____ if you have any questions.
Phone Number

Signature of Supporter

Date

Shirley Cruickshank-Wolfe Scholarship for Continuing Education

I want to register for the following course(s):

Course	4-digit Code Course #	Title	Start Date	End Date	Tuition	Fees
TOTAL:						

Applicant Referred By:

Name of Staff Member

Extension

Email

Department

Staff Signature

Date

Return this form with copies of all required documentation to:

Michael Thornton, Scholarship Program Manager
 Frederick Community College Foundation
 Annapolis Hall, Room A200A
 7932 Opossumtown Pike, Frederick, MD 21702

Main: 301-846-2438
 Office: 301-624-2851
 Fax: 301-624-2797
 Email: mthornton@frederick.edu



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 For more information, go to www.frederick.edu/foundation***