

For Office Use only:
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FEMA Transcript Request Form -Please Print Clearly!



Return completed form via mail, fax, or e-mail

| | | |
|---|---|--|
| <p>● Mail to: 7932 Opossumtown Pike Attn:FEMA Transcripts Frederick, MD 21702</p> | <p>● Fax this completed form to: 301-629-7806 *We will not fax transcripts back to you</p> | <p>● E-mail in PDF format to: Femafax@frederick.edu *No electronic signatures accepted*</p> |
|---|---|--|

Student ID or Student Social Security #(leave blank if unknown): _____ Birth Date: _____

Name: _____ Maiden _____

Address: _____ City _____

State: _____ Zip: _____

Daytime phone: _____ Cell phone: _____

Email address: _____

In order to receive a transcript/credit(s) for FEMA IS courses you have passed you must first order with www.em-study.com. ***Please do not fill out this form until you have completed this online process.*** If you have already completed this step,your request will be processed and mailed to the address(es) requested below.

_____ **How many transcripts do you want ?**

Enter recipient address(es) here:

| | |
|----------|----------|
| 1. _____ | 2. _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

- I understand that the address(es) listed above must be complete or transcript(s) will not be sent.
- I certify that I am the above listed person requesting transcripts of my academic record.
- Frederick Community College does not fax or email transcripts.
- No Rush Service Available.
- There is no fee for transcripts.

X _____
Student signature (REQUIRED)
No electronic signatures accepted

Date