

# "OCCUPATIONAL FACTS" WORKSHEET

**\*THIS WORKSHEET IS MEANT TO PROVIDE A STARTING POINT TO HELP YOU GATHER IMPORTANT INFORMATION THAT WILL BE BENEFICIAL AND/OR ASSIST YOU IN MAKING A GOOD CAREER DECISION.\***

**Here are the Different Resources you can use to Gather this Information:**

- Informational Interviewing- *Interviewing a professional working in your careers of interest (pick up Informational Interview Handout in Counseling & Advising Office for steps to follow)*
- Online Resources:
  - (for occupational information) [online.onetcenter.org](http://online.onetcenter.org) & [www.bls.gov/oco](http://www.bls.gov/oco)
  - (for college information) [www.collegeboard.com](http://www.collegeboard.com)
- Career and transfer materials in the Counseling & Advising Office

Occupation Researched: \_\_\_\_\_.

List of Specific Tasks (minimum of 6) performed by people in the occupation.

- a. \_\_\_\_\_ b. \_\_\_\_\_ e. \_\_\_\_\_  
d. \_\_\_\_\_ e. \_\_\_\_\_ f. \_\_\_\_\_

Earnings: a. Entry Level \_\_\_\_\_ b. Average \_\_\_\_\_ c. Maximum \_\_\_\_\_

Employee Outlook & Expected Rate of Growth: \_\_\_\_\_  
\_\_\_\_\_.

Education and Training: What Type is Needed? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Strengths, Abilities, and Talents Necessary for Occupational Success:

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Comparison of these Strengths, Abilities, and Talents to What You Know of Your Own:

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Colleges Offering Training in the field: ([www.collegeboard.com](http://www.collegeboard.com))

(1) \_\_\_\_\_ Tuition \$ \_\_\_\_\_ per year

(2) \_\_\_\_\_ Tuition \$ \_\_\_\_\_ per year

(3) \_\_\_\_\_ Tuition \$ \_\_\_\_\_ per year

Explain the Reasons Why this Occupation May or May Not Appeal to You:

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