



**BOARD OF TRUSTEES**  
**Wednesday, May 25, 2022**  
**H202/203 (Student Center)**

**4:30 p.m. – Board Conversation – Facilities Master Plan**

**5:30 p.m. – Regular Monthly Meeting**

**In-Person Meeting for Trustees and Guests**

**Virtual Meeting for the Public**

**Call-in Option:**

**Phone Number: 301-715-8592 | Meeting ID: 886 2123 9743 | Passcode: 473690**

**1. Call to Order**

**2. Establishment of Quorum**

**3. Approval of Minutes: April 13, 2022 (Board Budget Work Session & Regular Meeting)**

**4. Chair's Report**

*Chair Lynch*

- A. Theodore Luck – Good Samaritan Award

**5. Interim President's Report**

*Dr. Thomas Powell*

- A. FCC Foundation
- B. Commencement
- C. FCC Baseball World Series
- \* D. Monthly Report on Reserve Accounts
- \* E. Monthly Report on Higher Education Emergency Relief Funds

**6. Information/Discussion Items**

- A. Appointment of Board Nominating Committee *Chair Lynch*
- \* B. Single Audit Report for the Period Ending June 30, 2021 *SB & Company*

**7. Action Items**

- \* A. Approval of Frederick Community College 2023-2024 Calendar *Frank Seidel*
- \* B. Approval of Renewal Premiums – Property Coverage to Affiliated FM, Casualty Insurance to Utica National, and Cyber Insurance to AIG in the total amount of \$331,327 for FY 2023 *Amy Stake*

\*Backup documentation is available for this agenda item in the meeting packet.

\*\*Addition of Item 7M.

- \* C. Approval of FY 2023 Operating Budget, Tuition and Fee Schedule, and Capital Budget *Dr. Thomas Powell*
- \* D. Approval of FY 2023 Auxiliary Enterprise Bookstore Budget *Dr. Thomas Powell*
- \* E. Approval of Piggyback Contract with Bushey Feight Morin Architects for Design Services for the Roof Replacements of Building D (Athletics Center) and Building E (Conference Center) in the amount of \$27,014; Piggyback of the Frederick County Public Schools (FCPS) Contract #RFP 17A *Lewis Godwin*
- \* F. Approval of Sole Source Procurement with Lyrasis for Maryland Digital Library Subscription in the amount of \$32,500 for FY 2023 *Dr. Tony Hawkins*
- \* G. Approval of Recommendation to Award – RFB 22-AA-01 Supply and Delivery of Yamaha Pianos in the amount of \$139,664 *Dr. Tony Hawkins*
- \* H. Approval of Award Recommendation to The Urban Institute in the amount of \$33,840.00 for Evaluation Services for the National Science Foundation Advanced Technological Education (ATE) Grant Project *Dr. Tony Hawkins*
- \* I. Approval of Sole Source Procurement with Doing Better Business (DBB) for Savin Managed Print Services Contract Extension *Adam Reno*
- \* J. Approval of Piggyback Contract with Daly Computers for HP Managed Print Services Contract Extension; Piggyback of the Virginia Information Technology Agency (VITA) Contract #VA-191121-DALY, Printing Devices and Managed Print Services, for HP Managed Print Services *Adam Reno*
- \* K. Approval of Recommendation to Award – RFP 22-IT-01 Data Center Move Consulting and Moving Services to Daly Computers, Inc. in the amount of \$94,800 *Adam Reno*
- \* L. Approval of Revisions to the Sick Leave Bank Policy and Procedures *Chair Lynch*
- \* M. Approval of Sole Source Procurement from Daktronics, Inc. for the Completion of the Scoreboard Replacements Project in the amount of \$49,346.43 *Dr. Thomas Powell*

## **8. Trustee Comments**

## **9. Adjournment**

### **NEXT MEETING: Wednesday – June 15, 2022**

- **4:30 p.m. – Board Conversation & Dinner**
- **5:30 p.m. – Regular Monthly FCC Board Meeting**

*Frederick Community College makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. If you have accommodation needs or questions, please call 301-846-2408. To request a sign language interpreter or if you have questions related to interpreting services, please email [Interpreting@frederick.edu](mailto:Interpreting@frederick.edu) or call 301-846-2408. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. To guarantee accommodations, requests must be made at least five workdays in advance of a scheduled event.*

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\*\*Addition of Item 7M.