



**BOARD OF TRUSTEES
Regular Monthly Meeting**

**Wednesday, February 19, 2025 – 4:30 p.m.
Conference Center (E126AB)**

Zoom Option:

<https://frederick-edu.zoom.us/j/81153257147?pwd=Cj9R9ftOJPyenBdKV9ab1bdNZV8AkW.1&from=addon>

Call-in Option:

Phone Number: 301-715-8592 | Meeting ID: 811 5325 7147 | Passcode: 530832

I. Call to Order

II. Approval of Minutes

- A. January 15, 2025 Regular Meeting (**Enclosure 1**)

III. Board & CEO Comments

IV. Consent Agenda

- A. Approval of Award of RFP 25-IT-01, Content Management System (CMS) Procurement, to Modern Campus USA Inc (**Enclosure 2**)

V. Information/Discussion Items

- A. Ownership Linkage
- B. Fiscal YTD Financial Report through December 31, 2024 (**Enclosure 3**)
- C. Monitoring CEO Performance
 - 1. Review: EL-8 Access to Education Draft Interpretation (**Enclosure 4**)
 - 2. Review: EL-11 Compensation and Benefits Draft Interpretation (**Enclosure 5**)
- D. Monitoring Board Performance

Policy Survey Review:

- 1. GP-12 Handling Operational Complaints (**Enclosure 6**)
- 2. GP-13 Handling Alleged Policy Violations (**Enclosure 7**)

Policy Review:

3. GP-0 Global Governance Commitment (**Enclosure 8**)
4. GP-8 Governing Style (**Enclosure 9**)
5. BCD-6 President Compensation (**Enclosure 10**)

VI. Action Items

- A. Approval of One-Year Renewal Contract with SB & Company for Professional Auditing Services for the College and the Foundation for FY 2025 (**Enclosure 11**)
- B. Approval of FY 2026 Credit Tuition and Fees (**Enclosure 12**)
- C. Approval of FY 2026 Auxiliary Enterprise Bookstore Budget (**Enclosure 13**)
- D. Approval of FY 2026 Proposed Operating Budget to be Submitted to the County Executive (**Enclosure 14**)
- E. Monitoring CEO Performance
 1. Approval: EL-0 General Executive Constraint Interpretation (**Enclosure 15**)
 2. Approval: EL-5 Organization Culture Interpretation (**Enclosure 16**)
 3. Acceptance: EL-9 Asset Protection Baseline Insight Report (**Enclosure 17**)
 4. Acceptance: EL-10 Investments Baseline Insight Report (**Enclosure 18**)

VII. Meeting Content Review (Enclosure 19)

Consideration of areas for meeting content improvement: This item on the agenda provides the Board the opportunity to give the Board Chair and the President feedback on the quality of the content provided during this Board Meeting. We would appreciate receiving suggestions wherein you would like to see changes made to future Board meetings.

VIII. Closed Session

The Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(7) to consult with counsel to obtain legal advice; Section 3-305(b)(9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations; Section 3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter; and Section 3-305(b)(15) to discuss cybersecurity, if the public body determines that public discussion would constitute a risk to (i) security assessments or deployments relating to information resources technology; (ii) network security information, including information that is: 1. related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity; 2. collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity; or 3. related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices. The topics are: to obtain legal advice related to collective bargaining strategy and potential positions; review and approval of closed session minutes from January 15, 2025 pursuant to Section 3-306(c)(3)(ii) of the General Provisions

Article of the Maryland Annotated Code; and to receive a briefing of the overall status of FCC's information security program and FCC's compliance with the Gramm-Leach-Bliley Act and material matters related to the information security program, addressing issues such as risk assessment, risk management and control decisions, service provider arrangements, results of testing, security events or violations and management's responses thereto, and recommendations for changes in the information security program.

IX. Adjournment

NEXT MEETING: Wednesday – March 19, 2025
▪ **4:30 p.m. – Regular Monthly FCC Board Meeting**

Under the ADA and Section 504, Frederick Community College (FCC) makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. For FCC employees needing accommodations, including interpreting, please email humanresources@frederick.edu. For students and others with accommodation needs or questions, please call 301-846-2408, or to request sign language interpreter services, please email Interpreting@frederick.edu. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. Requests must be made at least five workdays before a scheduled event to guarantee accommodations.