



**BOARD OF TRUSTEES
Special Meeting**

Friday, March 28, 2025 – 10:30 a.m.

Zoom Option:

<https://frederick-edu.zoom.us/j/89180894836?pwd=JAh9qqWe6suuTe4aRdQYwQB3PcVlpE.1&from=addon>

Call-in Option:

Phone Number: 301-715-8592 | Meeting ID: 891 8089 4836 | Passcode: 769067

- I. Call to Order**
- II. Action Item**
Approval of Piggyback Contract with CAS Severn for the Purchase and Installation of Replacement Server Hardware and Software (**Enclosure 1**)
- III. Adjournment**

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To: Board of Trustees Frederick Community College

From: Dr. Annesa Payne Cheek, President

Cc: Scott McVicker, CFO and Vice President for Administration
Chris Kielt, Interim Chief Information Officer

Date: March 28, 2025

Subject: Action Item
Approval of Piggyback Contract with CAS Severn for the Purchase and Installation of Replacement Server Hardware and Software; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract IT Hardware (UMD- 972016)

Board Policy: EL – 4 Financial Conditions and Activities

RECOMMENDATION

It is recommended that the Board of Trustees approve the Piggyback Contract with CAS Severn for the purchase and installation of replacement server hardware and software in the amount of \$226,950.12. This includes hardware, software, support and implementation services.

OVERVIEW

This request is made via a special meeting because a delay in approving the request may result in additional expense due to anticipated government tariffs.

As part of the technology infrastructure provided to the College, FCC IT maintains an on-site Dell server cluster which consists of hardware and software used to support applications necessary for College operations. The hardware supports over 70 servers. The planned life cycle for these technologies is five (5) years. The existing cluster is four and one half (4.5) years old and replacement is recommended to ensure the continued uninterrupted availability of administrative systems.

This project is included in the FY25 budget allocation for Information Technology.

ANALYSIS

Replacement of the hardware and software will ensure the availability of on-campus administrative business and student-centered applications by providing a highly reliable solution. Below are some of the applications that run on this cluster of servers:

- WiFi system
- Building automation, key management and key tracker systems
- Building access control system
- Digital signs and classroom audio video systems
- Servers to image and manage FCC computers
- Phone system and Fax servers
- Infrastructure servers (authentication, printing, licensing, account creation)
- Emergency notifications to campus devices
- Document management system
- Website content staging

ATTACHMENT(S)

No attachments