

**BOARD OF TRUSTEES
FREDERICK COMMUNITY COLLEGE**

January 26, 2022

Board Budget Workshop

Chris T. Matthews Board Room (A201)

A virtual option to participate was provided due to the COVID-19 public health emergency

Attending In-Person:

Trustees Tom Lynch, Chair; Carolyn Kimberlin, Vice Chair; Ellis Barber; Gary Fearnow; and Theodore Luck. Also in attendance: Interim President Dr. Thomas Powell, Secretary/Treasurer of the Board; Edmund O’Meally, PK Law, College legal counsel; and Kari Melvin, Recording Secretary.

Participating Virtually:

Trustees Dr. April Miller and Dr. John Molesworth; Janice Spiegel, Director of Education and Special Initiatives; Amy Stake, Interim Vice President (VP) for Finance; Lewis Godwin, Chief of Operations; Caroline Cole, Director of Communications to the President; and Pamela Murphy, Labor Relations Specialist.

Board Chair Lynch opened the meeting at 4:33 p.m.

Interim President Powell introduced Pamela Murphy, who joined FCC this month as our new Labor Relations Specialist.

Interim President Powell overviewed the operating budget development process and what the College may include in a preliminary budget estimate for FY 2023. He detailed the priorities of the FY 2023 budget which are to:

- **Provide affordable tuition and fees for students**
- **Provide a 3% increase in compensation to employees**
- **Allow flexibility for our new President**
- **Begin to address the findings of the comprehensive compensation study**
- **Improve Student Affairs**
- **Provide for better management of the Art Center**
- **Improve online learning programs**
- **Develop a health clinic for our students**
- **Enhance Athletic Programs**
- **Prepare for Collective Bargaining**
- **Improve the Miller Children’s Center operations**
- **Enhance food service operations**

No increases in tuition or fees are recommended.

Governor Hogan's FY 2023 budget proposal has allocated an additional \$3,145,404 for FCC. While we may not receive all of these funds, we are likely to see a substantial increase in Cade funding. Additionally, \$1,400,000 has been allocated for capital improvements. A final decision is anticipated in mid-April.

FCC anticipates requesting an additional \$868,041 over last year's funding from Frederick County to provide a 3% cost of living adjustment for employees. Frederick County in-kind funding is expected to decrease by \$35,435.

Interim President Powell said that as of today, we anticipate a budget surplus of \$2,778,481. He put forward the following strategic uses for discussion:

- **New academic programs**
- **New enrollment initiatives**
- **Miller Center tuition support**
- **Trustees' strategic initiatives**
- **Athletic improvements (field, new sports)**
- **Transfer to four-year universities support**
- **Enhance adjunct faculty compensation**

Questions were received from Trustees regarding the presentation.

There was a discussion regarding the reserve accounts and what FCC is required to have in reserves, what is required by state law, and if there are any limitations on expenditures.

After discussion, the Trustees expressed support for the proposed strategic uses, with the following additions:

- **Increase staffing to expand the dual enrollment program**
- **Additional funding related to collective bargaining**
- **Filling any vacancies in key personnel**
- **New workforce development programs**
- **Adjunct professional development**

The preliminary FY 2023 operating budget will be presented to the Board at the February 16, 2022 Board meeting. If approved, it will be submitted to the County Executive, who will hold a public hearing in March 2022. Interim President Powell and Interim VP Stake will participate in the public hearing with the County Executive in March and will also participate in a public hearing with the County Council in April in order to support the budget request for the College. The final FY 2023 Operating Budget will be presented to the Board of Trustees in May 2022 and, if approved, submitted to the County Council for final approval prior to June 30, 2022.

The meeting was adjourned at 5:29 p.m.

**Dr. Thomas Powell
Secretary/Treasurer**

**Prepared by Kari Melvin
Office of the President
Frederick Community College**