

**BOARD OF TRUSTEES
FREDERICK COMMUNITY COLLEGE**

**February 11, 2022
Special Meeting**

Participating:

Trustees Tom Lynch, Chair; Carolyn Kimberlin, Vice Chair; Ellis Barber; Gary Fearnow; Theodore Luck; Dr. April Miller; and Dr. John Molesworth. Also participating were Edmund O’Meally, PK Law, College legal counsel and Kari Melvin, Recording Secretary.

Board Chair Lynch called the meeting to order at 3:09 p.m. in the Chris T. Matthews Board Room (A201).

At 3:09 p.m., the motion was made by Vice-Chair Kimberlin to convene in closed session. The motion was seconded by Trustee Molesworth and unanimously approved by the Board.

This action was taken in accordance with the Maryland Open Meetings Act, Section 3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; and Section 3-305(b)(7) to consult with counsel to obtain legal advice. Participating in person were: Trustees Tom Lynch, Chair; Carolyn Kimberlin, Vice Chair; Ellis Barber; Gary Fearnow; Theodore Luck; Dr. April Miller; and Dr. John Molesworth. Also participating were Edmund O’Meally, PK Law, College legal counsel and Kari Melvin, Recording Secretary. Jean Floten and Dr. Eric Richtmyer, Senior Consultants, Academic Search, joined for a portion of the meeting virtually.

Ms. Floten and Dr. Richtmyer presented off-list reference summaries and results of background checks for each candidate.

Ms. Floten and Dr. Richtmyer left the meeting at 4:08 p.m.

The Board discussed the report they received from the consultants, as well as the results of the candidate surveys submitted by employees, students, and community members. The Board voted by secret ballot. They discussed the results and identified a starting range for an offer.

On a motion made by Trustee Luck and seconded by Trustee Molesworth, the Board unanimously approved for Chair Lynch to extend an offer to the successful candidate from the vote, in the range identified.

The Board discussed next steps.

On a motion made by Trustee Molesworth and seconded by Trustee Barber, the Board unanimously approved to adjourn the closed session at 5:07 p.m.

Thomas E. Lynch, III
Chair, Board of Trustees

Prepared by Kari Melvin
Office of the President
Frederick Community College