

**BOARD OF TRUSTEES  
FREDERICK COMMUNITY COLLEGE**

**April 11, 2024**

**Board Retreat**

**Chris T. Matthews Board Room (A201)**

**Attending In Person:**

**Trustees Carolyn Kimberlin, Chair; Tom Lynch, Vice Chair; Theodore Luck; Dr. William Reid; and Myrna Whitworth. Trustee Dr. John Molesworth was unable to attend. Also present were President Dr. Annesa Payne Cheek, Secretary/Treasurer of the Board; Avis Boyd, Chief of Staff to the President; Edmund O'Meally, PK Law, College legal counsel; and Kari Melvin, Recording Secretary.**

**Participating Virtually:**

**Trustee Tracey McPherson and Dr. Daniel Phelan, Facilitator.**

**Board Chair Kimberlin convened the retreat at 9:02 a.m.**

**Development of Board Policies – The Board reviewed further proposed revisions to Access to Education, which was previously discussed at the March 9, 2024 board retreat and March 20, 2024 board meeting. The final version will be submitted for approval at the April 17, 2024 regular meeting.**

**Dr. Phelan led the discussion and development of the following policies: Governing Style, Investment in Governance, Board Expenses, Special Rules of Order, Handling Operational Complaints, and Handling Alleged Policy Violations. Mr. O'Meally was asked to make further revisions to Handling Alleged Policy Violations, which will be reviewed at the May 11 board retreat. The other draft policies will be reviewed at the April 17, 2024 regular meeting.**

**The retreat adjourned at 11:34 a.m.**

**Dr. Annesa Payne Cheek  
Secretary/Treasurer**

**Prepared by Kari Melvin  
Office of the President  
Frederick Community College**