

**BOARD OF TRUSTEES  
FREDERICK COMMUNITY COLLEGE**

**November 16, 2024  
Board Retreat  
Chris T. Matthews Board Room (A201)**

Attending In Person:

Trustees Theodore Luck, Chair; Tom Lynch, Vice Chair; Carolyn Kimberlin; Tracey McPherson; Dr. William Reid; and Myrna Whitworth. Former Trustee Dr. John Molesworth's position is currently vacant. Also present was President Dr. Annesa Payne Cheek, Secretary/Treasurer of the Board.

Participating Virtually:

Dr. Daniel Phelan, Facilitator.

Board Chair Luck convened the retreat at 9:05 a.m.

Dr. Phelan led a discussion regarding the Board Ownership Linkage Strategy and Timeline. Topics included the difference between the Owners, stakeholders, and customers; a recommended three-year planning cycle; strategies for engaging the Ownership; desired outcomes of the linkage process; potential questions for Ownership encounters; the process of updating the Ends policy with the resulting information; and methods for following up with the Owners.

The Board will have a standing discussion item on the agendas for the January through June 2025 Board meetings titled "Ownership Linkage" to develop the elements of a plan. The overall Ownership Linkage Plan will be considered at the July Board retreat.

The retreat adjourned at 12:04 p.m.

Dr. Annesa Payne Cheek  
Secretary/Treasurer