

**BOARD OF TRUSTEES  
FREDERICK COMMUNITY COLLEGE**

**February 3, 2025  
Special Meeting**

The Board of Trustees of Frederick Community College met virtually.

Participating:

Trustees Theodore Luck, Chair; Tom Lynch, Vice Chair; Carolyn Kimberlin; Tracey McPherson; Dr. William Reid; and Myrna Whitworth. Former Trustee Dr. John Molesworth's position is currently vacant. Also participating were President Dr. Annesa Payne Cheek, Secretary/Treasurer of the Board; and Edmund O'Meally, PK Law, College legal counsel.

Board Chair Luck called the meeting to order at 9:03 a.m.

*At 9:04 a.m., the motion was made by Vice Chair Lynch to convene in closed session and unanimously approved by the Board.*

This action was taken in accordance with Maryland's Open Meetings Act, Section 3-305(b)(1) to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals; Section 3-305(b)(7) to consult with counsel to obtain legal advice; and Section 3-305(b)(9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations.

The Board convened in closed session virtually. Participating were: Trustees Theodore Luck, Chair; Tom Lynch, Vice Chair; Carolyn Kimberlin; Tracey McPherson; Dr. William Reid; and Myrna Whitworth. Former Trustee Dr. John Molesworth's position is currently vacant. Also participating were President Dr. Annesa Payne Cheek, Secretary/Treasurer of the Board; Avis Boyd, Chief of Staff to the President; Dr. Bridgette Cofield, Vice President (VP) for Talent and Culture; Dr. Anne Davis, Provost and VP for Teaching, Learning and Student Success; Scott McVicker, Chief Financial Officer (CFO) and VP for Administration; Pamela Murphy, Labor Relations Specialist; Edmund O'Meally, PK Law, College legal counsel; and Kari Melvin, Recording Secretary.

The Board obtained legal advice on matters related to collective bargaining strategy and potential positions.

*On a motion made by Trustee Reid, the Board unanimously approved for the FCC bargaining team to expend up to a specified amount on fiscal items for 2025-26 contained*

*in the collective bargaining agreement with United Academics of Maryland - Frederick Community College Chapter, contingent upon the approval of the President.*

*On a motion made by Vice Chair Lynch, the Board unanimously approved for the FCC bargaining team to enter into a multi-year collective bargaining agreement with United Academics of Maryland - Frederick Community College Chapter.*

*Provost/VP Davis and Labor Relations Specialist Murphy left the meeting.*

The Board obtained legal advice related to a personnel matter. No action was taken.

*The meeting adjourned at 9:59 a.m.*

Dr. Annesa Payne Cheek

Secretary/Treasurer

Prepared by Kari Melvin  
Office of the President  
Frederick Community College