



Frederick Community College Board of Trustees

President's Baseline Insight Report

EL 7 – Land Use

Report Date: 1/15/2025

Compliance Status: F/P/N Compliant



Note: Board Policy is indicated in bold typeface throughout the report.

I am submitting this baseline insight report to the Frederick Community College Board of Trustees, focusing on the Board's Executive Limitation Policy: "EL-7 Land Use." This report is submitted for your review. I confirm that the information provided is accurate and establishes a baseline for compliance with the policy as approved by the Board, unless noted otherwise.

1/15/2025

Annesa Cheek, Ed.D.
President

Date

The President shall not allow development or use of the campus or other College lands in a manner that is inconsistent with the core business of the College, environmentally irresponsible, aesthetically displeasing, or that does not make the most effective use of land.

Further, without limiting the scope of the above statement by the following list, the President shall not:

- 1. Allow the College to be without an approved Facilities Master Plan that adheres to the Maryland Higher Education Commission's requirements and fosters future development that will avoid infrastructure redundancy and redevelopment costs.**

INTERPRETATION:

EVIDENCE:

I interpret "development" as any modification to the land or physical infrastructure of the College.

Compliance will be demonstrated when:

- a. The College has a Board-approved ten-year Facilities Master Plan that complies with the Maryland Higher Education Commission (MHEC) regulations; the Plan documents all existing and future sites of performance spaces, fields, storage, parking lots, sidewalks, buildings, and roads.
- b. An infrastructure map documenting all existing utilities (gas, water, sanitary and storm sewers, electrical, and structured cabling) is utilized to prevent redundancy and redevelopment costs.

- a. On 12/6/2024, the Chief Financial Officer and Vice President for Administration (CFO/VPA) confirmed that the Board of Trustees approved the Frederick Community College Facilities Master Plan 10-Year Update (2023 – 2033) at the 6/14/2023 Board meeting and submitted to MHEC.
- b. On 12/6/2024, the CFO/VPA confirmed the Office of Capital Planning and Project Management maintains an updated campus infrastructure AutoCAD drawing on the College's One Drive.

This interpretation is reasonable because a long-range Facilities Master Plan is an industry standard and a State of Maryland requirement; and, the infrastructure map of existing utilities is consistent with architectural, engineering and construction codes, and all legal requirements necessary for any development to proceed.

2. Permit joint ventures or partnerships that do not provide for design and construction standards consistent with overall campus design.

INTERPRETATION:

EVIDENCE:

Compliance will be demonstrated when:

- a. Contracts for joint ventures or partnerships require that proposed building designs be consistent with, and complementary to, existing campus design philosophy, facility design and operational elements.

- a. On 12/6/2024, the CFO/VPA confirmed that no joint ventures or partnerships were initiated in the reporting period.

This interpretation is reasonable because it ensures consistency with documented campus design standards.

3. Permit development that is not energy efficient and to a reasonable extent, minimize adverse environmental impacts and preserve the natural landscape.

INTERPRETATION:

EVIDENCE:

I interpret development as any modification to the land or physical infrastructure of the College.

Compliance will be demonstrated when:

- a. Leadership in Energy and Environmental Design (LEED) Silver certification is attained for all state-funded projects.
- b. State and local agency approval was obtained for development projects requiring excavation or grading.
- c. College planned projects that affect the natural landscape comply with campus design standards.

- a. On 12/6/2024, the CFO/VPA confirmed that no state-funded projects were initiated or completed in the reporting period.
- b. The land development approval process for the new Campus Services Building will be part of the site plan permit process with the local governing authorities.
- c. Campus Design Standards are shared with engaged design teams and referenced in their contract as a required guiding document. The Office of Capital Planning and Project Management reviews submitted designs to ensure compliance with Campus Design Standards.

This interpretation is reasonable because the LEED standards created by the Green Building Council are the globally accepted building rating system. Additionally, development must adhere to campus and industry standards and comply with local and State of Maryland regulations.

4. Permit new development that does not meet at least one of the following criteria:

- **Provision of enhanced learning and ancillary space consistent with Ends achievement.**
- **Extending the College's alliances with business, industry, colleges, universities, or other organizationally mission-compatible non-profit organizations.**
- **Creation of opportunity to generate new revenue streams.**
- **An opportunity to distinguish the College's learning and co-curricular environment.**
- **Positioning the College as a leader in new programs targeted at future market opportunities.**

INTERPRETATION:

EVIDENCE:

Compliance will be demonstrated when:

- a. All new development projects are consistent with at least one of these criteria.
- b. At least one of the five criteria is achieved and is documented.

- a. On 12/6/2024, the CFO/VPA confirmed that the new Campus Services Building (the only new development project in progress) will meet at least one of the stated criteria.
- b. The Campus Services Building is in the design phase. Upon completion, documentation confirming that at least one criterion has been achieved will be created and submitted to the Board of Trustees.

This interpretation is reasonable because the Board has identified the criteria to be met and requires the President to provide explicit demonstration of compliance through monitoring.