

**BOARD OF TRUSTEES
FREDERICK COMMUNITY COLLEGE**

**July 16, 2020
Board Retreat**

The Board of Trustees of Frederick Community College met via Zoom due to the COVID-19 public health emergency.

Participating on the call were:

Trustees Dr. John Molesworth, Chair; Tom Lynch, Vice Chair; Ellis Barber; Nick Diaz; Gary Fearnow; Carolyn Kimberlin; Dr. April Miller; and President Elizabeth Burmaster, Secretary/Treasurer of the Board. Also present: Gerald Boyd, Special Assistant to the President for Institutional Effectiveness; and Kari Melvin, Recording Secretary.

Board Chair Molesworth convened the retreat at 9:05 a.m.

President Burmaster led a discussion on the development of annual strategic priorities for 2020-2021. The Trustees identified seven Annual Strategic Priorities for 2020-2021:

Collaborate with students, faculty, and staff to support instructional technologies during the College COVID-19 pandemic response.

Ensure the fiscal stability of the College and mitigate the financial impact of the COVID-19 pandemic.

Create a safer and healthier workplace during the COVID-19 pandemic.

Implement racial equity interventions to close existing gaps in access and success for Black/African American and Latino/a/x students.

Implement a data-informed process for enrollment planning and goal setting to fulfill our mission and ensure optimal enrollment, student success, and fiscal health.

Empower an engaged workforce to accomplish institutional human capital priorities.

Utilize data and evidence-based practices to align planning, budgeting, and resource allocation, inform decision-making, and support continuous improvement.

The Board of Trustees Bylaws were reviewed and the Trustees agreed upon revisions to be submitted for approval at the August 19, 2020 Regular Board meeting.

The retreat was adjourned at 11:02 a.m.

**Elizabeth Burmaster
Secretary/Treasurer**

**Prepared by Kari Melvin
Office of the President
Frederick Community College**