Guided Pathway to Success (GPS) Suggested schedules map your path to degree completion.

Full-time student: Follow the green semester blocks in order.

Part-time student: Follow the blue course sequence at your own pace.

Students should meet with an advisor each semester to carefully select and sequence courses based on their specific academic goals and interests. Visit Jefferson Hall or call 301.846.2471 for advising.

Students who require developmental English or math coursework will need additional semesters to complete their certificate. Summer and January term classes may help students to make faster progress.

🕐 Take this course within the first 24 credits.

✓ Milestone course – take within recommend credit range to stay on track for completion.

🍂 This course is offered in the fall semester only.

🌷 This course is offered in the spring semester only.

1 Recommended First Semester (Fall)

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1	Departmental Requirement	MEDA 112 - Medical/Administrative Office Applications or MEDA 115 - Phlebotomy Skills	3 credits
2	Departmental Requirement	MEDA 109 - Medical Terminology	3 credits
3	Departmental Requirement	CMIS 101 - Information Systems and Technology	3 credits
4	Departmental Requirement	MEDA 101 - Foundations of Medical Assisting I	3 credits
5	Departmental Requirement	MEDA 102 - Foundations of Medical Assisting II	3 credits

2 Recommended Second Semester (Jan Session)

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6	Departmental Requirement	MEDA 140 - Medical Assisting Practicum I	1 credit

3 Recommended Third Semester (Spring)

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7	Departmental Requirement	MEDA 201 - Medical Assisting Laboratory Procedures	3 credits
8	Departmental Requirement	MEDA 202 - Medical Assisting Clinical Skills	3 credits
9	Departmental Requirement	MEDA 204 - Medical Assisting Practicum II	2 credits
10	Departmental Requirement	MEDA 209 - Pharmacology for Medical Office Practice	3 credits
11	Departmental Requirement	MEDA 220 - Electronic Health Records	3 credits

Students who successfully complete the Medical Assistant Certificate may choose to pursue a degree through the Medical Assistant A.A.S. degree program. Additional coursework is required.