



**BOARD OF TRUSTEES
Regular Monthly Meeting
Wednesday, June 10, 2020 – 6:00 p.m.**

**Phone Number: 443-961-1396
Conference ID: 621730293#**

**Due to the COVID-19 public health emergency, the meeting will be held via teleconference.
Questions or comments may be emailed to kmelvin@frederick.edu.**

1. Call to Order

2. Approval of Minutes: May 13, 2020 (Regular Meeting)

3. President/College Reports

President Burmaster

4. Information/Discussion Items

* A. Schedule of Board Meetings for 2021

President Burmaster

* B. Annual Update on Hardware and Software Maintenance Renewals

Joseph McCormick

5. Action Items

* A. Board Nominating Committee Report and Election of Board Officers

*Trustees Kimberlin,
Diaz & Fearnow*

* B. Approval of Piggyback Contract with Daly Computers for HP Managed Print Services Contract Extension; Piggyback of the Virginia Information Technology Agency (VITA) Contract #VA-191121-DALY, Printing Devices and Managed Print Services, for HP Managed Print Services

Joseph McCormick

* C. Approval of Piggyback Contract with Marco for Copy Center - Managed Print Services Contract Extension; Piggyback of the Association of Education Purchasing Agencies (AEPA) Contract #017-B, Copiers-MFPs-Printers

Joseph McCormick

* D. Approval of Piggyback Contract with Verizon Wireless for Wireless Mobile Services; Piggyback of the GSA Contract #GS-35F-0119P, Wireless Mobile Services

Joseph McCormick

* E. Approval of Piggyback Contract with Comcast for Phone Circuits; Piggyback of the GSA Contract #GS-35F-184BA, for Phone Circuits

Joseph McCormick

* F. Approval of Sole Source with Doing Better Business (DBB) for Savin Managed Print Services Contract Extension

Joseph McCormick

* G. Approval of Sole Source Procurement with Lyrasis for Maryland Digital Library Subscription in the amount of \$34,571.93

Dr. Tony Hawkins

- * H. Approval of Renewal of Contract for American Sign Language (ASL) Interpreting Services *Dr. Nora Clark*
- * I. Approval of FCC Strategic Plan 2020-2025 – FCC Forward *Dr. Kelly Trigger*
- * J. Approval of the Annual Update for the 2020-2021 Employee Handbook with Faculty Addendum *Melissa Bard & Dr. Tony Hawkins*
- * K. Approval of Renewal Premiums – Property Coverage to Affiliated FM and Casualty Insurance to Utica National for FY 2021 *Dr. Mary Jo Anderson*
- * L. Approval of FY 2021 Operating Budget, Tuition and Fee Schedule, Capital Budget, and Salary/Wage Scales *Dr. Mary Jo Anderson*
- * M. Approval of FY 2021 Auxiliary Enterprise Budgets *Dr. Mary Jo Anderson*

6. Trustee Comments

7. Adjournment

NEXT MEETINGS: **Thursday – July 16, 2020**
Board Retreat – 9:00 a.m. – Teleconference

Wednesday – August 19, 2020
Regular Monthly Meeting

Frederick Community College makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. If you have accommodation needs or questions, please call 301-846-2408. To request a sign language interpreter, please visit <http://fcc-interpreting.genbook.com>. If you have interpreting related questions, please email Interpreting@frederick.edu. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. To guarantee accommodations, requests must be made at least five workdays in advance of a scheduled event.