



**BOARD OF TRUSTEES**  
**Wednesday, June 20, 2018**  
**Chris T. Matthews Board Room – A201**

**6:00 – 7:00 p.m. – Board Conversation & Dinner – A201**

- *Exploring the Role of an Ombudsman – College Legal Counsel Edmund O’Meally, PK Law*

**7:00 p.m. – Regular Monthly Meeting – A201**

- 1. Call to Order**
- 2. Approval of Minutes: May 16, 2018 (Board Conversation & Regular Meeting)**
- 3. President/College Reports** *President Burmaster*
- 4. Information/Discussion Items**
  - \* A. FY 2019 Board Conversation Recommendations *Chair Bufter*
  - \* B. Annual Update on Hardware and Software Maintenance Renewals *Joseph McCormick*
- 5. Action Items**
  - \* A. Board Nominating Committee Report and Election of Board Officers *Trustee Whitworth and Trustee Lynch*
  - \* B. Approval of the Annual Update for the 2018-2019 Employee Handbook with Full-Time and Adjunct Faculty Addendum and CEWD Adjunct Faculty Addendum *Dr. Kenneth Urban and Dr. Tony Hawkins*
  - \* C. Approval of Renewal Premiums – Property Coverage to Affiliated FM for a cost of \$58,410.00 and Casualty Insurance to Utica National for a cost of \$133,848.00, totaling \$192,258.00 for FY 2019 *Dana McDonald*
  - \* D. Approval of Piggyback Contract with Ciber Global, LLC for IT Professional Consulting Services – PeopleSoft in the amount of \$214,921.00; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #91372 *Joseph McCormick*
  - \* E. Approval of Piggyback Contract with Daly Computers, Inc. for HP Managed Print Services; Piggyback of the Virginia Information Technology Agency (VITA) Contract #VA-130405 *Joseph McCormick*
  - \* F. Approval of Award Recommendation – RFB #18-FP-14 Security Cameras and Installation for Buildings D, G, H, L, P and Parking Deck to I-Comm, Inc. in the amount of \$107,600.00 *John Wichser*
  - \* G. Approval of Award Recommendation – RFB #18-FP-21 Construction Services for Building H Loading Dock Canopy to GRC General Contractor, Inc. in the amount of \$74,956.00 *John Wichser*

\*Backup documentation is available for this agenda item in the meeting packet.

- \* H. Approval of Award Recommendation – RFP #18-FP-22 for Jefferson Hall Furniture to Price Modern in the amount of \$111,506.00 *John Wichser*
- \* I. Approval of Guaranteed Maximum Price (GMP) for the Jefferson Hall Reconfiguration Project to J. Vinton Shafer and Sons (Quandel) in the amount of \$1,549,732.00 *John Wichser*
- \* J. Approval of Piggyback Contract with HP Secure, Inc. for Hardware and Software Support for System Galaxy in the amount of \$303,100.35; Piggyback of Frederick County, MD Contract #16-001 *John Wichser*
- \* K. Approval of Sole Source Procurement: Lyris for Maryland Digital Library Subscription in the amount of \$28,561.65 *Dr. Tony Hawkins*
- \* L. Approval of Amended Employment Agreement for President Burmaster *Edmund O’Meally*

## 6. Trustee Comments

## 7. Adjournment

### NEXT MEETING: Wednesday – August 15, 2018

- 5:30 p.m. – Board Annual Group Photo – A201
- 6:00-7:00 p.m. – Board Conversation & Dinner – A201
- 7:00 p.m. – Regular Monthly FCC Board Meeting – A201

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