

**BOARD OF TRUSTEES  
FREDERICK COMMUNITY COLLEGE**

**June 21, 2017**

**Board Conversation**

**Chris T. Matthews Board Room (A201)**

**In Attendance:**

**Trustees Myrna R. Whitworth, Chair; David F. Bufter, Vice Chair; Debra S. Borden; Nick Diaz; Gary V. Fearnow; Tom Lynch; and Roger Wilson. Also in attendance: President Elizabeth Burmaster, Secretary/Treasurer of the Board; Dana McDonald, Vice President (VP) for Finance and Human Resources; David Croghan, VP for Continuing Education and Workforce Development; Dr. Tony Hawkins, Provost/VP for Academic Affairs; Jerry Boyd, Special Assistant (SA) to the President for Institutional Effectiveness; John Wichser, Chief of Operations (COO); Laura Mears, Associate Vice President (AVP) for Enrollment Services; Dr. Kelly Trigger, AVP/Center for Teaching and Learning; Dr. Alanka Brown, AVP/Dean of Career Programs; Dr. Brian Stipelman, AVP/Dean of Arts & Sciences; Jerry Haynes, AVP/Dean of Students; Chianti Blackmon, Director of Multicultural Student Services; Britney Carter, Scholarship Coordinator; Stacey Yost, Counselor; Dr. Caleb Rose, Senior Researcher for Institutional Effectiveness; Caroline Cole, Communications Coordinator; Julie Yagodich, incoming Student Government Association President; and Kari Melvin, Recording Secretary.**

**Board Chair Whitworth opened the meeting at 6:00 p.m.**

**SA Boyd introduced the new Senior Researcher for Institutional Effectiveness, Dr. Caleb Rose. Everyone welcomed Dr. Rose to FCC.**

**SA Boyd then overviewed student demographics at FCC for the spring 2017 semester.**

- **There are more female students than males, 57% compared to 43%.**
- **The largest age group is 21 years or younger at 59% of the population. There has been a steady, five-year increase in students under the age of 17 resulting from increased participation in dual enrollment.**
- **There were 1,547 first-generation college students enrolled at FCC in the spring 2017 semester.**
- **Over the past five years, the share of students of color has increased overall from 28% to 33%.**
- **The majority of students, 92%, reside locally in Frederick County.**
- **About three-quarters are pursuing an Associate Degree, nearly 5% are enrolled seeking a certificate, and 23% are taking courses of interest.**

- About 70% of the students attending in the spring 2017 semester were “returning students.”
- Nearly two-thirds, 63%, attend classes during the daytime hours only, whereas a quarter are on campus for both daytime and evening classes. The other 12% attended evening classes.
- Full-time students take an average of 14 credit hours per semester as compared to part-time students who take 6 credit hours. Most students attend part-time, 69% vs. 31% full-time. On the average, FCC students take 9 credits.
- During the 2015-2016 academic year, 2,847 students received 5,406 awards through student financial aid. The total dollar amount of federal financial aid awards was \$10,254,594 averaging out to roughly \$1,897 per award. Two-hundred applications for Student Success Awards through the FCC Foundation were submitted in FY 2017 and 151 awards were granted totaling \$59,737. The majority of the award money was used for tuition assistance. Scholarships from the FCC Foundation totaled more than \$410,000.

VP Hawkins, AVP Trigger, Ms. Carter, Ms. Yost, AVP/Dean of Students Haynes, Director Blackmon, VP Croghan, and Trustee Diaz shared personal stories of student success and highlighted some of the services and programs offered by FCC contributing to these successes. They include support for returning adult students; tutoring; work study and employment opportunities after graduation; counseling; adult education; student success programs such as Success Week; orientation on available services and assistance; the Partnership to Achieving Student Success program; and internships.

President Burmaster commented on the article in the Frederick News-Post that was published after Commencement, which featured the stories of three FCC graduates: a mother who battled homelessness, a widow who decided to pursue her education after her husband was killed in action, and a woman who went back to school at age 53 to realize her lifelong dream of working in the medical field. Board Chair Whitworth commented that a distinct aspect of a community college is that it meets students where they are in life. She added that there are so many avenues to success.

The meeting was adjourned at 6:55 p.m.

**Elizabeth Burmaster**  
Secretary/Treasurer

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Office of the President  
Frederick Community College