

**BOARD OF TRUSTEES
FREDERICK COMMUNITY COLLEGE**

May 17, 2017

Board Conversation

Chris T. Matthews Board Room (A201)

In Attendance:

Trustees Myrna R. Whitworth, Chair; David F. Bufter, Vice Chair; Debra S. Borden; Nick Diaz; Gary V. Fearnow; Tom Lynch; and Roger Wilson. Also in attendance: President Elizabeth Burmaster, Secretary/Treasurer of the Board; Education Liaison Janice Spiegel; Dana McDonald, Vice President (VP) for Finance and Human Resources; Dr. Wayne Barbour, VP for Learning Support; David Croghan, VP for Continuing Education and Workforce Development; Dr. Tony Hawkins, Provost/VP for Academic Affairs; Jerry Boyd, Special Assistant (SA) to the President for Institutional Effectiveness; John Wichser, Chief of Operations (COO); John Anzinger, Director of Facilities Planning; Greg Solberg, Director for Plant Operations; Neile Hicks, Security Lead Supervisor; Michelle “Nikki” Teasley, Security Supervisor, Second Shift; John-Paul LeGare, outgoing Student Government Association (SGA) President; Julie Yagodich, incoming SGA President; Linda Silva, incoming SGA VP of Administration; and Kari Melvin, Recording Secretary.

Board Chair Whitworth opened the meeting at 6:01 p.m. She acknowledged outgoing SGA President John-Paul LeGare, who then introduced Julie Yagodich, incoming SGA President, and Linda Silva, incoming SGA VP of Administration.

President Burmaster then introduced two new employees and read their bios: Neile Hicks, Security Lead Supervisor, and Michelle “Nikki” Teasley, Security Supervisor, Second Shift. The President and Trustees welcomed Mr. Hicks and Ms. Teasley to FCC. President Burmaster overviewed the recent reorganization which moves Security to the Learning Support Team.

John Anzinger, Director of Facilities Planning, and Greg Solberg, Director for Plant Operations, provided a presentation on the Capital Improvements Program (CIP) and Deferred Maintenance Plan. The CIP update detailed Central Plant improvements, cost savings achieved, and the next steps that are planned. The CIP also includes renovations to the Monroe Center and Buildings J and E. The County proposed FY18 CIP Budget supports Building J and Building E renovations as proposed in the FCC Facilities Master Plan which was approved by the Board in January 2017. The Deferred Maintenance Plan update listed major projects completed, routine maintenance, life safety needs, and FY18 major projects and budget priorities. A copy of the presentation is available from the President’s Office.

COO Wichser and President Burmaster thanked Education Liaison Janice Spiegel for all of her support during the County budget process.

The meeting was adjourned at 6:27 p.m. for the Board to take a brief tour of the Central Plant prior to the regular monthly meeting.

**Elizabeth Burmaster
Secretary/Treasurer**

**Prepared by Kari Melvin
Office of the President
Frederick Community College**