

**BOARD OF TRUSTEES
FREDERICK COMMUNITY COLLEGE**

September 13, 2017

**Joint Meeting with the Frederick County Public Schools Board of Education
Frederick Community College Student Center (H202/203)
7932 Opossumtown Pike, Frederick MD 21702**

In Attendance:

Frederick Community College – Trustees David F. Bufter, Chair; Myrna R. Whitworth, Vice Chair; Debra S. Borden; Nick Diaz; Tom Lynch; Dr. John Molesworth; and Roger A. Wilson. Also in attendance: President Elizabeth Burmaster, Secretary/Treasurer of the Board; Kari Melvin, Recording Secretary; Dana McDonald, Vice President (VP) for Finance and Human Resources; Dr. Wayne Barbour, VP for Learning Support; Dr. Tony Hawkins, Provost/VP for Academic Affairs; Jerry Boyd, Special Assistant to the President for Institutional Effectiveness; John Wichser, Chief of Operations; Joseph McCormick, Chief Information Officer; Elizabeth Duffy, Director of Open Campus & Dual Enrollment; and Andrew McClain, Dual Enrollment Specialist.

Frederick County Public Schools – Board of Education (BOE) President Brad W. Young, BOE Vice President Elizabeth Barrett, and BOE members Michael Bunitsky, Colleen Cusimano, Dr. Ken Kerr, Dr. April F. Miller, and Joy Schaefer; BOE student member Will Anderson; Dr. Theresa Alban, Superintendent; Dr. Mike Markoe, Deputy Superintendent; Dr. Kevin Cuppett, Executive Director, Curriculum, Instruction & Innovation; Kim Day, Curriculum Specialist, Elementary Social Studies & STEM; Paul Lebo, Chief Operating Officer; Norm McGaughey, Coordinator, Career & Technology Education; Dr. Kristine Pearl, Supervisor, Career & Technology Education; Kathleen Schlappal, Director of High Schools; Michele Thornton, Coordinator for Dual Enrollment & Bridge Projects; and Debbie Wachter-Harne, Executive Assistant to the Board of Education.

Office of the Frederick County Executive – Education Liaison Janice Spiegel.

Chair Bufter opened the meeting at 6:00 p.m. and led the Pledge of Allegiance. He then welcomed the representatives from Frederick County Public Schools (FCPS) and thanked them for the incredible work they do for the students in our county. BOE President Young thanked the Board of Trustees for hosting and commented on the many partnerships between the College and FCPS.

Ms. Duffy and Ms. Thornton presented an update on dual enrollment. Ms. Duffy recognized Andrew McClain, FCC Dual Enrollment specialist, for his work. Highlights include:

- For fall 2017, high school based dual enrollment is at 742 students and open campus dual enrollment is at 232 students.
- There are 57 sections of dual enrollment being offered this fall at the local high schools and the FCPS Career and Technology Center.

- A shared website between FCC and FCPS provides all of the information for open campus and high school based dual enrollment in one place.
- Professional Development for high school based dual enrollment instructors is ongoing and includes a reception, training, and content specific professional learning session during the FCPS Educational Symposium.
- Presentations on dual enrollment have been made at each high school.
- Challenges include increasing participation by underrepresented students and the after Labor Day start date for FCPS students.
- Transition courses in math and English are available for students who are not identified as College and Career Ready by the end of their junior year in high school.
- Possibilities for continuing education/industry certification, increasing independent learning opportunities, and service learning/civic engagement opportunities are being explored.

Dr. Kristine Pearl then overviewed the roles of the Frederick County Career & Technology Advisory Council. Ongoing initiatives include articulation agreements/dual enrollment; pathway alignment for seamless transitions; program advisory committees; and the Maryland Rural Ag Grant for Introduction to Ag Business and Entrepreneurship.

Mr. Norm McGaughey discussed the success of Cyber Day events. The event includes conference-style sessions for FCPS high school students on cybersecurity topics such as code cracking, hacking, and computer hardware. Over 140 students participated last year and approximately 220 are expected for the event this year.

Ms. Kim Day spoke about the 10-year partnership between FCC and FCPS for the annual Future Link conference, which provides middle school students the opportunity to connect with local STEM professionals and learn about STEM careers. Over 1,000 7th graders participated this year. Ms. Day recognized Lisa Freel, FCC Director of Admissions, for her work on this event.

The meeting was opened for questions and discussion. Topics included barriers for underrepresented students; how to help parents navigate the many options provided; articulation of dual enrollment credit; online coursework opportunities for dual enrollment students; and making sure that students are informed of the resources available both online and in-person.

BOE President Young noted that FCPS will host the joint meeting next year on September 12, 2018 at the FCPS Career and Technology Center and he thanked everyone again for attending.

The meeting was adjourned at 6:40 p.m.

**Elizabeth Burmaster
Secretary/Treasurer**

Prepared by Kari Melvin
Office of the President
Frederick Community College