

**BOARD OF TRUSTEES
FREDERICK COMMUNITY COLLEGE**

September 18, 2019

**Joint Meeting with the Frederick County Public Schools Board of Education
Frederick Community College Student Center (E126ABC)
7932 Opossumtown Pike, Frederick MD 21702**

In Attendance:

Frederick Community College – Trustees Dr. John Molesworth, Chair; Tom Lynch, Vice Chair; Ellis Barber, Nick Diaz; Gary Fearnow; and Carolyn Kimberlin. Also in attendance: President Elizabeth Burmaster, Secretary/Treasurer of the Board; Melissa Bard, Vice President (VP) for Human Resources; Jerry Boyd, Special Assistant to the President for Institutional Effectiveness; Dr. Nora Clark, VP for Learning Support; Dr. Tony Hawkins, Provost/Executive Vice President for Academic Affairs, Continuing Education, and Workforce Development; Joseph McCormick, Chief Information Officer; Elizabeth Duffy, Executive Director for Dual Enrollment; Andrew McClain, Dual Enrollment Specialist; Laura Mears, Associate Vice President (AVP), Enrollment Services; Patricia Meyer, AVP for Continuing Education and Workforce Development; Dr. Kelly Trigger, AVP/Center for Teaching and Learning; Dr. Sandy McCombe Waller, AVP/Dean of Health, Business, Technology & Science; Danielle Stoffer, Program Manager, Healthcare Careers; Jassbeck Ramirez, President, Student Government Association (SGA); Emma Wachter, SGA VP of Administration; Caroline Cole, Communications Coordinator; and Kari Melvin, Recording Secretary.

Frederick County Public Schools – Board of Education (BOE) President Brad W. Young, BOE Vice President Joy Schaefer, and BOE members Lois Jarman, Jay Mason, and Karen Yoho; Dr. Theresa R. Alban, Superintendent; Dr. Mike Markoe, Deputy Superintendent; Dr. Kevin Cuppett, Executive Director, Curriculum, Instruction, and Innovation; Dr. Kristine Pearl, Supervisor of Career & Technology Education; and Diana Sung, Coordinator for Dual Enrollment.

Office of the Frederick County Executive – Janice Spiegel, Director of Education and Special Initiatives.

Frederick News-Post – Education Reporter Katryna Perera.

Board of Trustees Chair Dr. John Molesworth and Board of Education President Brad W. Young welcomed attendees. Mr. Young expressed appreciation for the collaboration between FCC and FCPS and thanked FCC for hosting.

Chair Molesworth led the Pledge of Allegiance.

All in attendance made self-introductions.

Ms. Sung and Ms. Duffy provided an update on the dual enrollment partnership and the Early College at FCC.

Dual Enrollment highlights included:

- **Enrollment has grown from 1,078 in fall 2016 to 1,516 in fall 2019.**
- **There are 1,197 students in High School Based and 319 students in Open Campus.**
- **There are 97 sections of dual enrollment being offered at the local high schools and Career and Technology Center.**
- **Participation of graduating seniors for underrepresented student groups has grown from 2018.**
- **In 2018-2019, students saved an estimated \$653,330 compared to post-graduation tuition rates at FCC or \$2,807,470 compared to post-graduation tuition rates at the University of Maryland College Park.**
- **Career pathways for high school students exploring career options and earning industry certifications or credentials at FCC will pilot this fall at Frederick High School, with Hospitality, Culinary, and Tourism Institute courses and Pre-Healthcare courses being offered.**

Students in the Early College at FCC will earn an associate degree and high school diploma simultaneously, graduating from both the home high school and FCC in four years. There was an overwhelming response to the first information night at FCC on September 17, 2019. The first cohort will begin fall 2020 with a graduation date of spring 2022. Students will attend FCC full-time during their junior and senior years.

Questions were answered, and included:

- **Students need to be Career and College Ready to enter the Early College at FCC and participate in a face-to-face interview with both FCC and FCPS representatives.**
- **Transportation is not provided.**
- **Certification of teachers drives the availability of courses. FCPS instructors are held to the same standard as FCC adjuncts. New FCPS instructors participate in training at FCC like all other adjunct and two professional development events for dual enrollment instructors each year.**
- **The most popular dual enrollment courses are ENGL 101 and MATH 120.**
- **Parents are unable to see grades for their students at FCC because of the Family Educational Rights and Privacy Act (FERPA), which protects the privacy of education records for college students.**

Dr. Pearl and Dr. McCombe Waller provided information on the Physical Rehabilitation Pathway/Physical Therapy Assistant Program. A program needs assessment was conducted, which included a focus group SWOT on industry need, local and state workforce data, and student interest. FCC is developing a new Physical Therapist Assistant (PTA) A.A.S. degree program with the help of a \$150,000 CTE Innovation grant from the Maryland State Department of Education. Grant funding will cover all startup costs for the new PTA program at FCC, including supplies, materials, equipment, the hiring of a consultant to vet current curriculum, and costs associated with the accreditation process and marketing. FCPS, which received its own CTE Innovation Grant, will start a physical health rehabilitation specialty within its allied health academy of health professions. That

program will align with the FCC Physical Therapy Assistant associate degree program to ensure a seamless transition for students. Employment of PT/PTAs is expected to grow by 31% from 2016 to 2026, much faster than the average for all occupations. Multiple career paths will emerge from the FCPS/FCC physical rehabilitation collaboration. The first cohort for the Physical Therapy Assistant Program is expected to enroll by fall 2022.

Copies of the presentations are available from the President's Office.

Chair Molesworth commented on the great presentations this evening. SGA President Jassbeck Ramirez expressed how impressed she was with this collaboration.

The meeting was adjourned at 7:02 p.m.

**Elizabeth Burmaster
Secretary/Treasurer**

**Prepared by Kari Melvin
Office of the President
Frederick Community College**