

# STUDENT INTERNSHIPS

 Frederick Community College



**Program Contact:**

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# Student Internships

Earn College Credits • Gain Professional Experience

## What is internship education?

Internship education combines classroom learning with employment in a position related to a student's field of study. Internships are planned work experiences that offer students the opportunity to apply classroom knowledge in the workplace, earn 1-3 academic credits, and gain valuable resume-building experience. The internship program at FCC helps students gain new perspectives, skills, knowledge, and experience in the marketplace that helps them transition from college to entry-level careers.

## Who is eligible?

Before applying for an internship, students must:

- Be enrolled in one of the FCC programs offering an internship
- Have a minimum 2.0 grade point average
- Be approaching their last 15 credits in their college program

## Where have students interned?

Our students have interned at many locations, including:

- ARC of Frederick County
- Children's Center for Discovery
- City of Frederick
- Eastward Films
- Frederick County Government
- Frederick County State's Attorney's Office
- Frederick Memorial Hospital
- Hagerstown Heating and Cooling
- Maryland State Government
- Maryland School for the Deaf
- Morgan-Keller, Inc.
- Plamondon Hospitality Partners
- Sport & Health
- Transportation Security Administration

For more information on student internships:

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[frederick.edu/internships](https://frederick.edu/internships)

## Internships are available to students enrolled in these programs:

- Addition Counseling
- American Sign Language
- Audio Production
- Bioprocessing Technology
- Business Management
- CAD
- Computer Graphics
- Computer Studies
- Construction Management
- Criminal Justice
- Early Childhood Development
- Emergency Management
- Film & Video Production
- Fitness/Personal Trainer
- Game and Simulation Development
- Graphic Design
- Health & Exercise Sciences
- Information Technology
- Network Engineering
- Paralegal

## How does the internship process work?

The internship and apprenticeship coordinator and your faculty internship advisor will work with you to help make your internship successful. Here is a quick overview of the steps involved in the internship experience:

**STEP 1:** Schedule an in-person internship orientation meeting by contacting Carla Milan at 301.624.2724 or [cmilan@frederick.edu](mailto:cmilan@frederick.edu).

**STEP 2:** Meet with your faculty advisor to discuss internship goals, outcomes, and expectations and complete the learning plan.

**STEP 3:** Complete the memorandum of understanding, obtain signatures of your internship employer and faculty advisor, and return to the internship education office in order to register for the appropriate INTR course. Standard tuition and fees will apply.

**STEP 4:** Complete the activities outlined in the internship education program student workbook throughout the internship experience, including the weekly log of work activities, summary project, and employer evaluation under the guidance of your faculty internship advisor.

## What Our Students Are Saying:

“ My FCC business management internship experience with Marathon Technologies set me up for success and gave me the skills, confidence, and experience to transition to work with them full time. I was encouraged to take on more responsibility in both a leadership and project management role. This experience was very valuable in moving my career forward. ”

**Don Gorman**

*Former business administration intern for Marathon Technologies*

“ I have nothing but good things to say about the FCC internship program. Interning gives you an inside look at what your future career will be like, while allowing you to apply what you have been learning in the classroom. The internship program is a truly amazing and gratifying experience! ”

**Emily Matthews**

*Former information technology intern for FCC Information Technology Services*

“ Completing the FCC internship program was the first stepping stone I needed to begin my career path. My digital media design internship with the Frederick Keys and FCC helped me earn a part-time job with the Baltimore Orioles video production team! Now, I work full-time in Frederick and hire FCC students as interns for The City of Frederick's audio visual department. ”

**Lance Duvall**

*Former intern for the Frederick Keys and FCC*

## For more information: [frederick.edu/internships](http://frederick.edu/internships)

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