FREDERICK **COMMUNITY** COLLEGE

SPRING 2027 CREDIT COURSE SCHEDULE

DANIEL DELGADILLO ALVAREZ
Engineering

HOURS OF OPERATION

HOURS OF OPERATION SUBJECT TO CHANGE. CHECK THE FCC WEBSITE (FREDERICK.EDU) FOR CURRENT HOURS.

Jefferson Hall (J Building)

1ST FLOOR ***Enrollment Center*** - Welcome Center, Admissions, and Registration (Credit, CEWD, and ILR)

2ND FLOOR ***Career & Academic Planning Services (CAPS)***

3RD FLOOR ***Financial Services Center*** - Financial Aid and Student Finance

NON-PEAK MONTHS

February, March, April, May, June, September, October, November, December

Monday..... 8:30 a.m. - 6:00 p.m.
Tues-Thur ..... 8:30 a.m. - 4:30 p.m.
Friday..... 10:00 a.m. - 4:30 p.m.

PEAK MONTHS

January, July, August

Monday..... 8:30 a.m. - 6:00 p.m.
Tuesday..... 8:30 a.m. - 4:30 p.m.
Wednesday ... 8:30 a.m. - 4:30 p.m.
Thursday..... 8:30 a.m. - 6:00 p.m.
Friday..... 8:30 a.m. - 4:30 p.m.

Annapolis Hall (A Building, 1st Floor)

Disability Access Services (DAS), A-105
Monday–Friday.....8:30 a.m. - 4:30 p.m.

Student Success Programs, A-103
Monday–Friday.....8:30 a.m. - 4:30 p.m.
**Evening appointments available upon request*

Veteran & Military Services, A-109
Monday.....8:30 a.m. - 6:00 p.m.
Tuesday–Friday.....8:30 a.m. - 4:30 p.m.
**Evening appointments available upon request*

Monroe Center (200 Monroe Avenue, Frederick, MD 21701)

Monday–Thursday..... 8:00 a.m. - 10:00 p.m.
Friday.....8:00 a.m. - 5:00 p.m.
Saturday ..... 8:30 a.m. - 4:30 p.m.

Student Center (H Building, 1st Floor)

Bookstore
Monday.....8:30 a.m. - 6:00 p.m.
Tuesday–Friday.....8:30 a.m. - 4:30 p.m.

Check bookstore.frederick.edu *for special events and holiday hours. Order books online 24/7.*

Cougar Café
Monday–Thursday.....8:30 a.m. - 2:00 p.m.
Friday.....8:30 a.m. - 1:00 p.m.

CougarMart
Visit **frederick.edu/livewell** for current hours of operation.

Counseling & Wellness Services
Monday–Friday.....8:30 a.m. - 4:30 p.m.

MOSAIC Center
Monday–Friday.....8:30 a.m. - 4:30 p.m.

Public Safety
Monday–Thursday..... 8:00 a.m. - 10:00 p.m.
Friday.....8:00 a.m. - 5:00 p.m.
For safety and protection, Public Safety is available 24/7.
FCC Main Campus: 301.606.7716 • The Monroe Center: 301.606.7721

Student Life
Monday–Friday.....8:30 a.m. - 4:30 p.m.

Testing Center (Linganore Hall, L-204, 2nd Floor)

Appointments are strongly encouraged. Visit ***frederick.edu/testing*** *for more details.*

Monday–Friday *(Walk in)*.....8:30 a.m. - 4:30 p.m.
Tuesday–Thursday Evening *(Appointment only)*..... 4:30 - 7:00 p.m.
Saturday *(Appointment only)*..... 9:00 a.m. - 12:00 p.m.

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The Spring 2027 Credit Schedule is produced by the Marketing and Scheduling offices. The information contained in this schedule is abbreviated for registration purposes. The provisions of this publication are not to be regarded as a contract between the student and Frederick Community College. The schedule is subject to change. FCC reserves the right to cancel courses due to insufficient enrollment. Full refunds will be issued for canceled courses. Because FCC is a public institution, photographs of students, employees, and visitors in common areas on campus or at ceremonies and events may appear in print or electronic marketing materials without their permission.

Frederick Community College (FCC) prohibits discrimination against any person on the basis of age, ancestry, citizenship status, color, creed, ethnicity, gender identity and expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, sex, sexual orientation, or veteran status in its activities, admissions, educational programs, and employment. Under the ADA and Section 504, FCC makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. For FCC employees needing accommodations, including interpreting, please email humanresources@frederick.edu. For students and others with accommodation needs or questions, please call 301.846.2408, or to request sign language interpreter services, please email interpreting@frederick.edu. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. Requests must be made at least five workdays before a scheduled event to guarantee accommodations. If your request pertains to accessible transportation for a College-sponsored trip, please submit your request at least 21 calendar days in advance. Requests made less than 21 calendar days in advance may not be able to be guaranteed.

Updated 10/15/26

IMPORTANT DATES

SPRING 2027

Registration opens Monday, October 26, 2026

Priority Registration for Parenting Students and Veterans & Active-Duty Military opens

Friday, October 23, 2026

Spring academic sessions and Spring Credit Schedule subject to change. Visit frederick.edu/schedules for the most up-to-date information.

Payment Due Date for JW3 and JW5 *Failure to pay will result in students being dropped for non-payment.*	**Monday, January 4 by 6 p.m.**
1st Payment Due Date for All Other Spring Sessions *Failure to pay will result in students being dropped for non-payment.*	**Monday, January 11 by 6 p.m.**
2nd Payment Due Date for Registrations after January 11 *Failure to pay will result in students being dropped for non-payment.*	**Thursday, January 21 by 6 p.m.**
Payment Due Date for Registrations after January 21 *Registrations afterJanuary 21 requires payment in full, anticipated financial aid or a payment plan by the session start date. Failure to pay will result in students being dropped for non-payment.*	**Payment is Due by the Session Start Date**
First Day of January Session Classes – T-F and Online	Tuesday, January 5
Employee Spring Convocation (Office hours and campus services may be impacted, classes run as scheduled)	Tuesday, January 12
Dr. Martin Luther King, Jr. Day – College Holiday (No classes, office hours, or campus services)	Monday, January 18
First Day of Regular Spring Credit Classes – College Open	Saturday, January 23
Financial Aid Lock Date – The date enrollment is checked to determine financial aid eligibility for the term. Classes added after this day may not qualify for financial aid.	**Wednesday, February 3**
No Credit Classes or Continuing Education Classes – College Open*	Monday, April 5 – Tuesday, April 6
Spring Break – College Closed (No classes, office hours, or campus services)*	Wednesday, April 7 – Sunday, April 11
Employee Celebration of Excellence (Office hours and campus services may be impacted, classes run as scheduled)	Friday, April 16
Last Day of Spring Credit Classes – College Open	Friday, May 14
Commencement – College Open	Thursday, May 20

*Refer to **frederick.edu** for specific hours of operation for various college offices during these dates.

ACADEMIC SESSIONS

Important Deadlines

Last day to apply for:

December 2026 graduation	December 1, 2026
May 2027 graduation	April 1, 2027
Spring 2027 change of major deadline	January 29, 2027
Fall 2026 "I" grades to "F"	February 8, 2027

Spring 2027 Payment Due Dates

Payment Due Date for JW3 and JW5
January 4, 2027 by 6:00 p.m.

1st Payment Due Date for All Other Spring Sessions
January 11, 2027 by 6:00 p.m.

2nd Payment Due Date after January 11
January 21, 2027 by 6:00 p.m.

January 3-week (JW3)

First day	January 5
Last day to add	January 5
Last day 100% refund	January 6
Last day 50% refund	January 8
Last day to withdraw or audit	January 15
Last day of classes	January 20
Grades due (10 a.m.)	January 25

1st 10-week (10A)

First day	January 23
Last day to add	January 27
Last day 100% refund	January 28
Last day 50% refund	February 3
Last day to withdraw or audit	March 10
Last day of classes	April 2
Grades due (10 a.m.)	April 14

2nd 5-week (5W2)

First day	February 27
Last day to add	March 1
Last day 100% refund	March 4
Last day 50% refund	March 10
Last day to withdraw or audit	March 22
Last day of classes	April 2
Grades due (10 a.m.)	April 14

January 5-week (JW5)

First day	January 5
Last day to add	January 6
Last day 100% refund	January 8
Last day 50% refund	January 14
Last day to withdraw or audit	January 22
Last day of classes	February 8
Grades due (10 a.m.)	February 11

1st 5-week (5W1)

First day	January 23
Last day to add	January 25
Last day 100% refund	January 28
Last day 50% refund	February 3
Last day to withdraw or audit	February 15
Last day of classes	February 26
Grades due (10 a.m.)	March 3

2nd 7.5-week (7H2)

First day	March 17
Last day to add	March 19
Last day 100% refund	March 22
Last day 50% refund	March 29
Last day to withdraw or audit	April 27
Last day of classes	May 14
Grades due (10 a.m.)	May 19

15-week (1)

First day	January 23
Last day to add	January 29
Last day 100% refund	January 29
Last day 50% refund	February 3
Last day to withdraw or audit	April 2
Last day of classes	May 14
Grades due (10 a.m.)	May 19

13-week (13W)

First day	February 6
Last day to add	February 11
Last day 100% refund	February 11
Last day 50% refund	February 17
Last day to withdraw or audit	April 14
Last day of classes	May 14
Grades due (10 a.m.)	May 19

3rd 5-week (5W3)

First day	April 12
Last day to add	April 13
Last day 100% refund	April 16
Last day 50% refund	April 22
Last day to withdraw or audit	May 4
Last day of classes	May 14
Grades due (10 a.m.)	May 19

1st 7.5-week (7H1)

First day	January 23
Last day to add	January 26
Last day 100% refund	January 28
Last day 50% refund	February 3
Last day to withdraw or audit	February 26
Last day of classes	March 16
Grades due (10 a.m.)	March 19

2nd 10-week (10B)

First day	February 27
Last day to add	March 3
Last day 100% refund	March 4
Last day 50% refund	March 10
Last day to withdraw or audit	April 21
Last day of classes	May 14
Grades due (10 a.m.)	May 19

**** Students receiving financial aid should contact the Financial Aid Office before dropping, withdrawing, or changing to audit.***

Students using VA Education benefits should contact Veteran & Military Services before withdrawing or changing to audit.

Students must contact Credit Registration at registration@frederick.edu to change their grading status to audit by the last day to withdraw for the session.

***** Waitlists are purged the day before each session starts.***

Note: PeopleSoft session codes listed next to sessions in parentheses

TUITION & FEES

Our College is dedicated to providing quality education, superior resources, and affordable tuition. FCC tuition and fees for a full-time (12 credit) in-county student amount to approximately $3,700 per year. By comparison, the College Board reports the national average for tuition and fees exceeds $9,000 at public four-year colleges and averages $31,000 at private schools. With high academic standards and affordable tuition rates, FCC is a wise choice for higher education.

Spring 2027 Tuition & Fees Chart *

Credits	In-County	Out-of-County	Out-of-State
1	$169.50	$335.50	$443.50
2	$339.00	$671.00	$887.00
3	$508.50	$1,006.50	$1,330.50
4	$678.00	$1,342.00	$1,774.00
5	$847.50	$1,677.50	$2,217.50
6	$1,017.00	$2,013.00	$2,661.00
7	$1,186.50	$2,348.50	$3,104.50
8	$1,356.00	$2,684.00	$3,548.00
9	$1,525.50	$3,019.50	$3,991.50
10	$1,695.00	$3,355.00	$4,435.00
11	$1,861.00	$3,687.00	$4,875.00
12	$2,027.00	$4,019.00	$5,315.00
13	$2,193.00	$4,351.00	$5,755.00
14	$2,359.00	$4,683.00	$6,195.00
15	$2,525.00	$5,015.00	$6,635.00
16	$2,691.00	$5,347.00	$7,075.00

** Tuition and fees rates are subject to change.*

Tuition and fees are part of the full cost of attendance. Other costs include living expenses (food and housing), transportation, personal expenses, books, course materials, supplies, and equipment. For more information, visit: www.frederick.edu/paying-for-college/tuition-fees/cost-attendance.html.

Tuition and fees*

In-County per credit hour $140.00
Out-of-County per credit hour $306.00
Out-of-State per credit hour $414.00

For FCPS high school students, see page 8 for more information.

Please note: As an open-admission institution, FCC grants admission to all students regardless of citizenship status. Many students are eligible for in-county or out-of-county tuition rates regardless of their citizenship status. Please refer to the Residency Policy and Procedures *(page 12)* for more information on how to qualify for a reduced tuition rate.

Consolidated Service Fee ($26.00)

Every student taking a credit course will be required to pay a consolidated service fee per credit hour. The consolidated service fee supports costs associated with registration, transcripts, commencement, various instructional and support services, technology costs, capital expenditures including capital improvements, parking, maintenance and repair of College equipment/systems, and safety and security needs.

Student Activity Fee ($3.50)

The Student Activity Fee is a fee charged to all credit students each academic term. The revenue generated goes into a special account administered by the Student Government Association to fund social, recreational, and cultural events, campus clubs and student organizations, authorized student travel and service trips, and annual signature student events including Welcome Week and Spring Fling. The fee is charged on a credit hour basis for up to a maximum of 10 credit hours.

Program and Course Fees**

American Sign Language Studies
- ASLS 250: ASL Immersion Experience $175

Biological Science
- BSCI 100: Fundamentals of Biology $20
- BSCI 150: Principles of Biology I $20
- BSCI 160: Principles of Biology II $25
- BSCI 223: Microbiology for Allied Health $40
- BSCI 263: Elements of Microbiology $40

Biotechnology
- BIOT 214: Introduction to Biomanufacturing $35
- BIOT 220: Cell Biology $50
- BIOT 222: Cell Therapy and Flow Cytometry $50
- BIOT 224: Gene Therapy Fundamentals $50

Building Trades
- HVAC: per class $42*
- Electrical: per class $106*
- Welding: per class $197*

Chemistry
- CHEM 101: General Chemistry I $10
- CHEM 102: General Chemistry II $10
- CHEM 201: Organic Chemistry I $15
- CHEM 202: Organic Chemistry II $15

Culinary Arts (HCTI: Hospitality, Culinary & Tourism Institute)
- Culinary Arts: per class $149

Please refer to the specific HCTI course. Some courses require a chef uniform and basic knife or pastry set.

Credit Conversion Program Fee (FEMA)
- per credit hour, subject to change $95*

Emergency Management
- EMGT Courses 105, 115, 125, 135, 140, 215, 225, 235 registration fee per course, not eligible for 50% refund $125*

Exercise Science

EXSC 180: Care and prevention of Athletic Injuries $88

Nursing

NURS 101: Introduction to Clinical Nursing $1,053
NURS 211: Medical-Surgical Nursing I $605
NURS 212: Medical-Surgical Nursing II..... $753
NURS 214: Psychiatric/Mental Health Nursing $10
NURS 218: Maternal, Child, and Family Nursing $20
NURS 231: Medical-Surgical Nursing III $750

Physical Therapist Assistant

PTHA 101: Introduction to Physical Therapy Assistant $220
PTHA 105: Basic Patient Care Skills $279
PTHA 113: Physical Agents $43
PTHA 180: Clinical Experience I $20
PTHA 205: Advanced Patient Care Skills $70
PTHA 235: Clinical Experience II..... $175

Respiratory Care

RESP 100: Introduction to Respiratory Care $262
RESP 102: Fundamentals of Respiratory Care..... $168
RESP 107: Principals of Mechanical Ventilation $20
RESP 109: Clinical Practicum I..... $150
RESP 201: Cardiac Monitoring and Diagnostics..... $106
RESP 202: Neonatal and Pediatric Respiratory Care $116
RESP 205: Professional Seminar $380

Surgical Technology

SURG 120: Surgery Essentials $513
SURG 125: Fundamentals of Surgical Technology I $120
SURG 200: Fundamentals of Surgical Technology III $250
SURG 205: Theory, Practice, and Professionalism for the Surgical Technologist. $20

Other Fees**

Books and Course Materials

Students are responsible for the purchase of textbooks and other materials for each class when applicable. See page 16 or visit **bookstore.frederick.edu**.

Credit by Departmental Exam

per credit hour ..... 50% of tuition

Credit by Portfolio

per credit hour ..... 50% of tuition

External Test Proctoring..... $42

Music Private Lessons (Applied Music)

per class $490

Transcripts Fee

E-transcripts delivered electronically $8*
Printed transcripts delivered by USPS.....$10.50*

* *Tuition and fees rates are subject to change.*

** *Some classes may charge additional fees for equipment or materials. For fee amounts and full details, review the notes in the online, real-time schedule at frederick.edu/class-schedules/html-schedule.aspx.*

Spring payment due dates:

Monday, January 11 and Thursday, January 21 by 6:00 p.m.

How to avoid the Drop Zone

Students must have paid in full, or have enough anticipated financial aid posted to their PeopleSoft account, or be enrolled in a payment plan. (*To set up a payment plan log into your Peoplesoft account and select Student Center)*

Note: *If the College is closed due to inclement weather on the payment due date, the payment deadline will be extended and will occur the day the College reopens.*

Automatic Payment Plan

FCC provides a payment plan for the semester which allows you to divide your total costs into **automatic monthly payments.**

- Sign up early at http://myFCC.frederick.edu – Log into PeopleSoft, Click the Financial Accounts tile and click Make a Payment/Set Up a Payment Plan.
- Payments are **automatically withdrawn** from your checking/savings account or major credit card on the fifth day of each month that payment is due.
- Enrollment fee is $30; No interest charges.
- If you sign up for a payment plan, you are entering into a contract for all tuition and fees.

Spring 2027 Target Dates To Enroll in a Payment Plan

Payment Plan available on October 23, 2026. Sign up early to take advantage of flexible payment options.

Last day to enroll online	Required down payment	Number of payments	Months of payments (payment date 5th)
December 10	25%	4	January 5 - April 5
January 10	30%	3	February 5 - April 5
February 10	40%	2	March 5 - April 5
March 10	50%	1	April 5

For additional information, contact Student Finance at 301.846.2456 or email questions to **studentfinance@frederick.edu**.

HOW TO APPLY & REGISTER

Please monitor your myFCC email for updates from the College.

New Students

NOTE: For more information about programs and careers offered, admissions, or enrollment steps, please go to **frederick.edu/admissions**

Please follow the steps below and call 301.846.2400 if you have questions.

1) Apply to the College

- Go to **frederick.edu/apply** to apply online.
- High school students graduating from the dual enrollment program who plan to continue at FCC as an undergraduate student in the fall after graduation should complete the **Dual Enrollment Graduate Form** instead of submitting a new online application. **frederick.edu/enrollmentform**
- Applicants will receive a welcome letter in the mail and your Student ID number will be emailed to you using the address included on your application. You will need your ID number to access your student accounts and register for classes. If you come to campus to register, bring this letter with you or take a picture of the letter.

2) Prepare for registration

All new students must complete placement tests in mathematics, reading and writing before enrolling in credit courses. In some circumstances, the College may exempt placement test requirements for students with previous college credits, grades, or test scores that meet specific criteria.

Students who have graduated from a Maryland Public or Private High School within the last five (5) years should submit their High School transcript to be evaluated for possible exemption from placement testing or factored into their course placement.

If you have attended other colleges and/or have completed prior learning elsewhere, please send your official transcripts from each institution and/or prior learning source to Registration & Records. To comply with the Maryland College and Career Readiness Act of 2013, the College requires that all degree-seeking students complete a college credit-bearing math and college credit-bearing English course prior to the completion of 24 college credits.

3) Log into FCC online accounts

Please reset your password through the IT Help Desk & Password Reset link on the Student Portal page, or use the following: **frederick.edu/resources/it-help/passwords.html.**

Note: Make sure you are using the following format: W+studentID@myfcc.frederick.edu – Example: W1234567@myfcc.frederick.edu to log in to Outlook email and download the mobile Navigate360 App from your device's app store.

4) New Students - Orientation, Advising, and Registration

If you're a new student planning to attend FCC for your first college experience, participating in an orientation program and meeting with an academic advisor is essential to help you prepare for your first semester. Before scheduling an orientation, advising session, or registering for classes, make sure you've applied to the College and completed your placement assessment (or submitted testing exemptions).

1. Orientation
   All students should complete the online Go2Orientation for helpful information about the College, Testing Services, Academic Support, Student Services, Advising, College Policies, Campus Safety, and more. To learn more about Go2Orientation, visit **frederick.edu/orientation**.
2. Advising
   Meeting with an Academic Advisor is essential for selecting the right classes for career and transfer planning, and ensuring that you graduate in a timeframe that is right for you. You can schedule an appointment between September and December, or between February and July, by visiting **frederick.edu/caps** or by downloading the Navigate360 app. During the two weeks before winter break in December, and the months of January and August, advising will be available on a walk-in basis only. Simply visit Jefferson Hall to meet with an advisor. For more information, visit **frederick.edu/caps**.
3. Registration
   Register for classes via PeopleSoft through the Student Portal. Your UserID for PeopleSoft is W+your student ID (e.g., W1234567), and the password is the same as your Outlook email login password.

5) Pay for classes

Payments can be made online through PeopleSoft or by visiting Student Finance (Jefferson Hall, 3rd Floor)

Students may not attend a class if they have not registered for that class and made payment arrangements. See payment due date on page 2.

Readmit (Returning to FCC) Students

If you've attended FCC before, but not since the spring 2025 semester, complete the admissions application and select "Readmit" under Classification. You will follow the requirements of the current catalog year.

Current and Transfer Students

1) If transferring from another college or university you must request that your previous institutions send your official transcripts directly to FCC. Evaluations may take up to 20 business days, and longer during peak registration. This includes non-traditional course platforms like ACE, AP, Cambridge, CLEP, DSST (DANTES), International Baccalaureate (IB), Military, and NCCRS. Email transferevaluation@frederick.edu with any questions.

2) Review your Degree Plan. See Student Services Available Online (page 9). Courses still needed are indicated as "Not Satisfied." Developmental English and mathematics requirements will not appear, but, if needed, you should include them in your schedule and plan to take them first.

3) Meet with an advisor to talk about your course selection and to discuss your academic and career goals.

- Students are assigned an advisor based on their academic major. Students should be sure to schedule their advising appointment with their assigned advisor. Scheduled appointments are available from September through the first week of December, and February through July. Walk-in advising is available the two weeks before winter break, and the entire months of January and August. Use the Navigate360 mobile app or the Career & Academic Planning Services (CAPS) webpage to find your assigned advisor and to schedule an advising appointment.
- Students on academic restriction need advisor approval prior to registering for classes. frederick.edu/CAPS
- Students returning from academic suspension must meet with their assigned advisor prior to registering for classes. Students returning from academic dismissal must meet with the Director of Student Success & Retention. Call 301.624.2707 to schedule an appointment.

4) Register for Classes

On the web or in person

- Web registration
  Go to http://myFCC.frederick.edu. Click on PeopleSoft/Student Information System in the blue navigation bar, then follow the online instructions.

Or, if you need assistance, you can register in person.

- Register in person
  Bring your registration form to Credit Registration (Jefferson Hall, 1st Floor).*
  *In-person registration form service is subject to change.
- If you're on academic alert or probation, you must see an academic advisor before you register.

If you plan to take more than 18 credits during the semester, you will need your advisor's signature.

5) Review your schedule

*** When signing up for a mixture of structured remote, hybrid remote, and face to face classes, please be sure to leave sufficient time between classes to move between campus and an appropriate workspace for your structured remote session.*

- Check classroom locations (Some courses are held off site).
- Check course start and end dates (Some courses do not begin at the start of the semester).
- Check to see if you have registered for a linked class. If so, make sure you are registered for both components.
- Print your schedule to be sure you have completed the process correctly.
- If you have registered for an online class, see page 27 for more information about online classes at FCC.

Students may not attend a class if they have not registered for that class and made payment arrangements.

Dual Enrollment of High School Aged Students

Students must adhere to FCPS guidelines and complete appropriate paperwork. High school students earn transcripted college credit upon successful course completion. In some cases, students may earn both high school and college credit for a college course that meets the curriculum requirements of the approved high school course. For questions related to Dual Enrollment, please contact **dualenrollment@frederick.edu**.

Discounts and waivers apply to fall and spring semesters only, summer sessions are excluded. See below for the associated waivers and discounts for each category.

FCPS Early College - *Opportunity to complete high school diploma and earn an associate degree simultaneously*

FCPS high school students may apply for acceptance into the Early College program during their sophomore year. Early College students have the opportunity to complete their high school diploma and earn an associate degree simultaneously. Additional information and program requirements are located at **frederick.edu/de.**

Some costs of tuition, fees, and books are covered by FCPS through the Maryland Blueprint legislation. Please refer to FCPS guidelines for details.

Subject to change without notice.

FCPS High School Based - *FCC courses are held at FCPS high schools in partnership with FCPS*

Provides students the opportunity to enroll in college courses that are taught at their high school. ***Tuition and fees are covered by FCPS under the Maryland Blueprint legislation.*** Students must contact their high school guidance office for information and to enroll.

Subject to change without notice.

FCPS Open Campus - *Courses held at FCC campus or online*

Students may enroll in college courses while concurrently enrolled in high school. ***Some tuition, fees, and books are covered by FCPS under the Maryland Blueprint legislation.*** Students must contact their high school guidance office for information and to enroll.

Subject to change without notice.

Books and Required Course Materials for FCPS Dual Enrollment Students

As a part of the Maryland Blueprint for Education, all Open Campus, Career Pathways, and Early College students will receive all required course materials at no cost to them. If you choose not to participate in Slingshot, and would like to source materials on your own, or if you would like to request materials for ADA compliance, please contact the FCC Bookstore at **bookstore@frederick.edu.**

Course materials will be pre-packaged and available to pick up at the FCC Bookstore before the first day of class. Once you are registered, visit **frederick.slingshotedu.com**.

Homeschool/Private School - *Courses held at FCC campus or online*

Homeschool and private school students are subject to the same assessment and placement policies and procedures as other students. FCC offers a reduced tuition rate for homeschool and private school students in Frederick County for the fall and spring semesters. Students pay 75% of tuition plus fees. Proof will be required. For tuition questions, call 301.846.2456.

Subject to change without notice.

Visiting Students

Take a class at FCC to transfer back to your four-year college/university. It's less expensive and will move you closer to your degree at your home institution. Follow the simple steps below:

1. First-time students and former students who have not attended FCC in two years: apply at frederick.edu. Your welcome letter containing your student ID number will be mailed to the address included on your application. You must have this ID number to register online.
2. Obtain a permission to enroll form* from the Registrar's Office at your home college, or a copy of your transcript that shows proof of having met FCC prerequisites.
3. You can then register in one of four ways:
   a. Complete the Visiting Student Form online.
   b. Send an email to registration@frederick.edu. Include your FCC ID number and PDF copies of your permission to enroll form* or transcript. Permission will be entered into the Student Information System to allow web registration.
   c. Register online using our PeopleSoft system if the required prerequisite has been evaluated by FCC and stored in the system.
   d. Register in person with your permission to enroll form* or your unofficial transcript showing you have met the prerequisite.

For more information, visit **frederick.edu/admissions/visiting-students.html**

Students may not attend a class if they have not registered for that class and made payment arrangements.

** Colleges and universities may use different terminology for this document. Inquire with your school about necessary transfer forms.*

Student Services Available Online

Use your online PeopleSoft registration and student account to:

- Register and adjust classes (drop/add)
- View degree requirements; plan your courses
- View and print your class schedules and grades
- View your financial aid information
- Sign up for the payment plan
- Print unofficial transcripts
- View transfer credit
- Make a payment
- View your grades
- Apply for graduation

To log in to PeopleSoft go to http://myFCC.frederick.edu

- Click on **PeopleSoft** in the blue navigation bar
- User ID is a capital **W** and your 7 digit student ID number
- Enter your password, or select 'reset password' if you've never logged in before, or if you have forgotten your password
- This log-in is **case sensitive**

To find courses needed in your Degree Plan:

From Student Center, under Academics, click on My Academics

- Click View My Degree Plan
- Click Expand All button to open all sections
- Read Graduation Requirements at the top of your Degree Plan
- Scroll down to review courses required in your major, listed by section (English, Math, Social & Behavioral Sciences, Arts, Humanities, Communications, etc.)
- Review courses taken and courses needed to satisfy each requirement
- Click on course names for course descriptions and prerequisite info
- Meet with an advisor to select courses based on career and transfer goals

How to Check Degree Plan Video Instructions: frederick.edu/degreeplancheck

To enroll in a class using the class number from the credit schedule (ex., 1009):

- Self Service > Student Center
- Under Academics heading, click on Enroll
- Select semester if option appears; click Continue
- Enter Class Number (4-digit for Fall/Spring, 3-digit for Summer); click Enter
- Review course info; if correct click Next
- You can add more classes or click Proceed to Step 2 of 3
- Review schedule, then click Finish Enrolling to complete the registration process
- Print a copy for your record

Making Changes

Schedule changes/withdrawals: You can drop/add online through your PeopleSoft student account. You can also make changes in person at Registration (Jefferson Hall, 1st Floor).

To drop a credit course/adjust your schedule:

- From **Student Center,** under **Academics,** click on **Enroll**
- Click **drop** from the menu under the Enroll tab
- Select semester (term) if option appears; click **Continue**
- Click the box in front of the class you wish to drop
- Click **drop selected classes**
- Confirm course to be dropped is correct
- Click **Finish Dropping**
- Click on **My Class Schedule** (top of page) to verify schedule changes
- Add a class, if needed, using directions above

Please note: Withdrawing from a class after the published drop/add dates does not remove account charges. To review whether to drop a class go to https://www.frederick.edu/admissions/registration-records/withdrawal-advising.aspx. See the Academic Sessions, page 1, for important dates.

Name and Address changes

The Name Change and the Address Change form is an electronic form available online. **frederick.edu/registrationforms**

Academic plan changes

The Change of Major form is an electronic form available online. An advisor must approve and sign off on this form. **frederick.edu/registrationforms**

Canceled courses

FCC reserves the right to cancel courses due to insufficient enrollment. You will be notified via your MyFCC email account by the academic department if your class is canceled. You will receive a full refund.

Academic Assessment and Placement Policy and Procedures

College Policies and Procedures are reviewed regularly. Please refer to the official policy located on frederick.edu for updates.

I. Philosophy and Scope

Frederick Community College ("FCC" or the "College") is committed to supporting student success by ensuring appropriate course placement using a series of computer-based assessment tests that measure individuals' reading, writing, and math skills. Minimum placement scores, known as cut scores, are established through statewide agreements. These scores are used to determine college-readiness and placement into specific courses, including developmental, English language acquisition, and college-level courses. Credit courses have prerequisites that include expectations of college readiness as reflected in the placement scores and/or other pre-established expectations. This policy and procedures outlines placement test requirements, guidelines for placement, and exemptions and exceptions to required placement testing.

II. Definitions for the Purpose of this Policy and Procedures

A. **"Certificate-Seeking"** refers to a category of individuals who have declared an intent to follow a sequence of specific credit courses resulting in a formal award of completion of up to 36 credits.

B. **"Courses of Interest"** refers to a category of individuals who seek to take courses listed as credit in the FCC Academic Catalog for personal knowledge or professional development as opposed to the fulfillment of FCC program requirements.

C. **"Degree-Seeking"** refers to a category of individuals who have declared an intent to follow a prescribed curriculum in a career or transfer program that leads to an associate degree, which is generally sixty (60) credits, unless otherwise specified.

D. **"Developmental Courses"** refers to courses that prepare students for college-level coursework in reading, writing, English for Speakers of Other Languages (ESOL), and math. Developmental education may include multiple course sequences with students progressing as skills are developed. Students are assigned to developmental courses based on their placement test scores.

E. **"Enrollment"** refers to the status achieved when an individual has registered for classes and has either paid or made arrangements for payment of tuition and/or fees.

F. **"Full-time Enrollment"** refers to a student enrolled in twelve (12) or more credits during the fall or spring semesters, or in a total of twelve (12) credit hours cumulatively for the summer session, not inclusive of audited courses.

G. **"Continuously Enrolled"** refers to the requirement that a student be enrolled continuously with breaks no longer than four (4) consecutive full academic semesters (fall or spring semesters).

H. **"Readmitted Students"** refers to individuals who have not attended FCC within the past two years and have reapplied for admission to the College.

I. **"Transfer student"** refers to an individual who has attended another institution of higher learning after high school graduation or equivalency, and who may seek to receive credit for prior college coursework.

J. **"Prerequisites"** refers to expectations that must be met before enrollment in a course is allowed.

III. Responsible Senior Leader and Responsible Office

Provost/Vice President for Teaching, Learning, and Student Success

IV. Entities Affected by this Policy and Procedures

- FCC currently enrolled and prospective student
- FCC faculty, staff, and administrators

V. Placement Testing Requirements

A. After applying to the College, placement tests are required for:

1. Individuals who are first-time college students seeking a degree or certificate, whether they enroll full-time or part-time.
2. Individuals planning to take their first English or mathematics course.
3. Currently enrolled students seeking a degree/certificate, whether enrolled full-time or part-time, who have not been tested in the past or whose placement scores and/or exemptions have expired.
4. Transfer or readmitted individuals who have not completed a college-level math and/or English course.
5. Individuals who are designated as Courses of Interest students and wish to enroll in courses with prerequisites of reading, writing, ESOL, or mathematics.
6. Individuals who change their designation from Courses of Interest to certificate- or degree-seeking.
7. Individuals who are registering for non-credit courses with prerequisites of reading, writing, ESOL, or mathematics that are provided through contract training or offered in the Continuing Education and Workforce Development (CEWD) course schedule.

B. Upon completion of all required placement tests, individuals are required to consult with an advisor to develop a degree, certificate, or appropriate plan for completion, including course selection. Individuals will choose courses based on their placement scores and their individual career and college goals.

C. Placement tests are not required for individuals as noted under Section VII "Exceptions and Exemptions to Required Placement Testing."

VI. Placement Guidelines

A. Unless otherwise indicated, placement scores are determined using ACCUPLACER academic assessments.

B. Placement scores will be valid for two years after the date of taking the placement tests.

C. Minimum cut scores have been determined for college-readiness in reading, writing, and mathematics.

D. Students, whose first language is not English, will take ACCUPLACER ESL tests to determine reading and writing placement scores when less than four (4) years of English as a Second Language high school coursework were completed.

E. Individuals with documented disabilities as verified by the Disability Access Services Office will receive reasonable accommodations while completing the required placement tests.

F. Individuals are permitted to retest once per Accuplacer Next Generation assessment, no sooner than twenty-four (24) hours after the initial assessment.

G. Students who are continuously enrolled will not be permitted to retest once they have started attending developmental or English language acquisition course(s).

H. Readmitted students must either retest or complete the developmental or English language acquisition course(s) as stipulated in the current FCC Academic Catalog.

I. Individuals who demonstrate college-readiness as stipulated in Section VII "Exceptions and Exemptions to Required Placement Testing" will be eligible to enroll in the appropriate credit-level courses according to their specific college-readiness scores.

VII. Exceptions and Exemptions to Required Placement Testing

A. Individuals transferring from an accredited U.S. institution of higher education who present unofficial and/or official transcripts indicating successful completion (cumulative 2.00 GPA or higher) of the equivalent of at least twelve (12) college credits will be exempted from the reading placement test, if six (6) credits are general education courses.

B. Individuals will be exempted from the reading and writing placement tests if they provide evidence of successfully completing one or more of the following:

1. The equivalent of FCC course ENGL 101 English Composition or the first college-level English composition course at an accredited U.S. institution or credit through College-Level Examination Program (CLEP).
2. The Advanced Placement (AP) test with a score of 3 or higher in English Language and Composition or English Literature and Composition. For the purpose of placement test exemption, AP test scores are valid for five years from the test date.
3. The International Baccalaureate (IB) full diploma or exams with a grade of 4 or above in one or more of the following exams: Language A Literature SL or HL, and/or Language A: Language & Literature SL or HL. IB test scores are valid for five years from the test date.
4. The Cambridge Advanced International Certificate of Education (AICE) at AS-Level or A-Level coursework. Exam scores of e(e) or E(e) or higher in English Language or Language & Literature. For the purpose of placement test exemption, Cambridge AICE grades are valid for five years.
5. English 10 MCAP score of 3 or 4 (Early Fall MCAP score of 2 or 3). For the purpose of placement test exemption, this score is valid for one year after an individual's date of high school graduation.
6. The PARCC ELA test score of 4 or 5. For the purpose of placement test exemption, this score is valid for one year after an individual's date of high school graduation.
7. The GED Reasoning Through Language Arts test with a score of 165 or higher. GED scores are valid for one year from the test date.

C. Individuals will be exempted from the math placement tests if they provide evidence of successfully completing one or more of the following:

1. A general education math course, at the college level, at an accredited U.S. institution or credit through DSST or CLEP.
2. The Advanced Placement (AP) test with a score of 3 or higher in Calculus AB, Calculus BC, or Statistics. For the purpose of placement test exemption, AP test scores are valid for five years from the test date.
3. The International Baccalaureate (IB) exams with a grade of 4 or above on one or more of the following exams: Mathematical Studies, Mathematics SL or HL and/or Further Math. For the purpose of placement test exemption, IB test scores are valid for five years from the test date.
4. The Cambridge Advanced International Certificate of Education (AICE) at AS-Level or A-Level coursework. Exam scores of e(e) or E(e) or higher in Mathematics. For the purpose of placement test exemption, Cambridge AICE grades are valid for five years.
5. Algebra II or Geometry MCAP score of 3 or 4 (Early Fall MCAP score of 2 or 3). This score is valid for one year after an individual's date of high school graduation.
6. The Algebra II or Geometry PARCC test score of 4 or 5. For the purpose of placement test exemption, this score is valid for one year after an individual's date of high school graduation.
7. The GED Mathematical Reasoning test with a score of 165 or higher. GED scores are valid for one year from the test date.

D. Individuals from Frederick County Public Schools (FCPS) who successfully completed the following math courses are exempt from taking the math placement tests. This exemption is valid for one year after the individual's date of high school graduation, unless otherwise noted.

1. Algebra II with an A or B, or Advanced Algebra with Trigonometry with an A, B or C, completed within the past two years, are eligible to enroll in courses up to and including FCC course MATH 145 College Algebra.
2. Intermediate Transitional Algebra with an A or B and earning the designated score on an FCC-approved college-readiness exam are eligible to enroll in non-STEM, FCC course MATH 101 Foundations of Mathematics or MATH 120 Statistics.
3. Pre-Calculus or higher-level math course with an A, B, or C are eligible to enroll in the equivalent college-level credit-bearing course.
4. Designated transition math modules and earning the designated score on an FCC-approved college-readiness exam are eligible to enroll in non-STEM FCC course MATH 101 Foundations of Mathematics or MATH 120 Statistics.

E. Individuals from FCPS who successfully completed English 12 and earn a final letter grade of A or B will be exempted from the reading and writing placement tests. They will be deemed college-ready in reading and writing and will be eligible to enroll in FCC course ENGL 101 English Composition. This exemption is valid for one year after the individual's date of high school graduation.

F. Individuals from FCPS, whose first language is not English, will be exempted from the Accuplacer ESL placement tests and may concurrently enroll in FCC course ESOL 100 English for Academic Purposes while in high school, if they provide evidence of successfully completing EL English 10 with final letter grade of A or B. This exemption is valid only for rising juniors.

G. Individuals who have provided a copy of their SAT/ACT scores that meet the exemption criteria set by statewide agreements will be exempted from individual placement tests. SAT and ACT scores are valid for five years from the test date.

1. Individuals with a SAT Mathematics score of 530 or higher are exempted from math placement testing.
2. Individuals with an ACT Mathematics score of 21 or higher are exempted from math placement testing.
3. Individuals with a SAT Evidence-based Reading & Writing score of 480 or higher are exempt from reading and writing placement testing.
4. Individuals with an average ACT score of 21 or higher on the English & Reading Tests are exempted from reading and writing placement testing.

H. Individuals who provide an official copy of the TOEFL (Test of English as a Foreign Language) score transcript and who score a 575 or higher on the paperbased test, or a score of 90 or higher on the internet-based test are exempted from the reading, writing, and ESL placement tests. TOEFL scores are valid for two years from the test date.

I. Individuals who provide a copy of their official Accuplacer or alternative placement test score(s), and meet the FCC placement criteria that exempts them from developmental reading, writing, and/or mathematics, will also be exempt from the corresponding FCC placement tests. These scores are valid for two years from the test date. Testing Center Services Director will evaluate the scores and assign appropriate course placement(s).

J. Individuals who provide an unofficial transcript indicating satisfactory completion (at a C or better) of the highest-level developmental course work in reading, writing, and/or mathematics at another Maryland community college or University System of Maryland college/university are exempted from corresponding placement tests. There is no expiration for this exemption regarding the age of the transfer course. Reading and writing placement exemptions do not apply to ESL course work.

K. Visiting students from other institutions of higher learning who present a "Permission to Enroll" form will have prerequisites waived for the courses certified by the sending institutions. No placement exemption will be entered; complete the Visiting Student Form.

L. Individuals who have provided an official transcript indicating they have been awarded an associate degree or higher from an accredited U.S. institution will be exempted from placement testing.

M. Students who have successfully completed an FCC-approved academic intervention will be permitted one additional retest for a total of three placement test attempts, unless otherwise permitted by a specific FCC program.

N. Individuals enrolled in FCPS or another school with a dual enrollment agreement with the College who wish to participate in dual enrollment and present a transcript that verifies a cumulative, unweighted high school GPA of 3.0 or better and a grade of A, B, or C in Algebra I or scored 3 or higher on Algebra I MCAP will be exempt from taking reading, writing, and mathematics placement tests. Additionally, individuals who have met Maryland College & Career Readiness (CCR) Standard by earning a 3 or higher on both English 10 MCAP and Algebra 1 MCAP are also exempt from reading, writing, and mathematics placement tests and placed into non-STEM FCC courses. For STEM courses, individuals must have both GPA of 3.0 or better and grade of B or better in Algebra II or meet any other math exemption or obtain appropriate Accuplacer math score.

O. Individuals enrolled in FCPS or another school with a dual enrollment agreement with the College who wish to participate in dual enrollment may take the placement tests twice. Individuals may retake the placement test a third time within six months of high school graduation, with an unofficial transcript or report card indicating successful completion of grade 12 English and/or math, and verification of their placement testing records by the Testing Center.

P. Individuals who have graduated from a Maryland high school, public or private, and present a transcript that verifies a cumulative, unweighted high school GPA of 2.6 or better will be exempt from taking the reading, writing, and mathematics placement testing and placed into non-STEM FCC courses. Individuals with a GPA of 1.9-2.59 will also be exempt from placement testing and placed into co-requisite courses with entry-level English and math credit (ENGL100-101, ESOL100, MATH101A, MATH120A, and MATH145S). This measure does not apply to grades earned in English as a Second Language (ESL) courses. For STEM courses, individuals must have both GPA of 2.6 or better and grade of B or better in Algebra II. This GPA exemption will be valid for five years after the date of the individual's high school graduation.

Q. Individuals who are otherwise exempted by the Associate Vice President for the Center for Teaching and Learning or their designee.

VIII. Related Policies and Procedures

Academic Standards

Determination of Residency for Tuition Purposes Policy and Procedures

College Policies and Procedures are reviewed regularly. Please refer to the official policy located on frederick.edu for updates.

I. Philosophy and Scope

The determination of residency or domicile is governed by the Frederick Community College Board of Trustees in accordance with Maryland State and Federal law. A student's residence for tuition determination is assessed at the time they apply to the College. The burden of proof of residency is to be upon the student, and they will be required to certify by signature to the accuracy of the information provided to the College.

As an open-admission institution, Frederick Community College grants admission to all students regardless of citizenship or immigration status.

Students' tuition rate will either be in-county, out-of-county, or out-of-state for tuition purposes. The following procedure applies to both full and part-time students. (See related Tuition and Fees Policy and Procedures.)

A student's determined residency status will be used in the evaluation process for Selective Admission Programs.

II. Definitions for the Purpose of this Policy and Procedures

A. **"Domicile"** refers to the permanent place of abode, where physical presence and possessions are maintained with the intention of remaining indefinitely; or the permanent place of abode of any person or persons contributing more than ½ of the student's financial support during the most recently completed year. Only one domicile may be maintained by a student.

B. **"Maryland resident"** refers to an individual who has maintained a domicile in Maryland for at least three (3) months before enrolling in a course(s).

C. **"Student"** refers to an individual who is registered at the College, either full or part-time, in a credit or continuing education class or classes who has either paid or made arrangement for payment of tuition and/or fees.

D. **"Military Personnel"** refers to service members who are part of the Maryland National Guard, Reserves, or an active-duty unit.

E. In-County:

1. **"Non-dependent Maryland resident students"** refers to in-county residents if, at the time of their application, are domiciled in Frederick County for three (3) consecutive months prior to application.
2. **"Dependent Maryland resident students"** refers to an unmarried individual claimed by parent(s) or guardian(s) as an income tax exemption in the previous taxable year and are considered to be "in-county" residents if, at the time of their application, their parent(s) or guardian(s) are domiciled in Frederick County for three (3) consecutive months prior to application.

F. Out-of-County:

1. **"Non-dependent Maryland resident students"** refers to out-of-county residents in the State of Maryland if, at the time of their application, they are domiciled in another county in the State of Maryland, or if they have lived in Frederick County less than three months.
2. **"Dependent Maryland resident students"** refers to out-of-county residents in the State of Maryland if, at the time of their application, their parent(s) or guardian(s) are domiciled in another county in the State of Maryland, or if they have lived in Frederick County less than three months.

G. Out-of-State:

1. **"Non-dependent students"** refers to residents of another state if, at the time of their application, they are domiciled outside of the State of Maryland, or if they have lived in Frederick County less than three months.
2. **"Dependent students"** refers to residents of another state if, at the time of their application, their parent(s) or guardian(s) are domiciled outside of the State of Maryland, or if they have lived in Frederick County less than three months.
3. **"Non-U.S. Citizens"** refers to students who indicated that they are not U.S. Citizens. At the time of application, they are coded out-of-state but may be eligible for in-state or in-county tuition. (See Section VI. International, Foreign National, and Immigrant Students.)

III. Responsible Senior Leader and Responsible Office

Vice President for Learning Support
Office of the Vice President for Learning Support

IV. Entities Affected by this Policy and Procedures

FCC students

V. Veterans, Military Personnel, and their Family Members

A. Military Personnel and their Family Members

1. Military personnel who are stationed, living, or domiciled in Maryland, and their spouses and dependents, are considered residents of Frederick County and granted in-county tuition. If the service member moves out of the state, the service member, dependents, and spouse remain eligible for in-county tuition as long as they stay continuously enrolled in courses at the College. All verification documentation can be submitted by email to Veteran and Military Services at veterans@frederick.edu.
2. Individuals who have relocated to Maryland as a result of the Base Realignment and Closure process (BRAC), will be granted a waiver of the three (3) months residency requirement. The individual or their family member must present a letter from an employer on company letterhead, confirming that their relocation to Maryland and/or Frederick County was a result of the BRAC process to Registration and Records in-person to Jefferson Hall or by email to registration@frederick.edu. For purposes of determining tuition rates, eligible individuals and dependents will be treated as in-county residents if they locate in Frederick County; they will be treated as out-of-county but in-state residents if they locate outside of Frederick County but within Maryland.

B. Veterans and their Family Members

Any veteran or service member using the Post-9/11 G.I. Bill (Chapter 33), Montgomery G.I. Bill-Active Duty (Chapter 30), or Veteran Readiness and Employment (Chapter 31) who enrolls in courses at the College following a period of active duty service of 90 days or more is considered a Frederick County resident and granted in-county tuition regardless of their formal state of residence.

Any dependent or spouse using transferred Post-9/11 G.I. Bill benefits (Chapter 33), Dependents' Education Assistance (Chapter 35), or the Marine Gunnery Sergeant John David Fry Scholarship, is considered a Frederick County resident and granted in-county tuition regardless of their formal state of residence.

Any veteran, spouse, and dependents (not using a VA education benefit) who are living or domiciled in Maryland are considered residents of Frederick County and granted in-county tuition. If the veteran moves out of the state, the veteran, spouse, and dependents remain eligible for in-county tuition as long as they stay continuously enrolled in courses at the College.

VI. International, Foreign National, and Immigrant Students

A foreign national lawfully eligible for study in the United States may be considered a resident for tuition purposes if the student meets the domicile requirements stated in this procedure. A foreign national lawfully admitted to the United States on a visa type with a corresponding "date-certain" authorized stay may not be considered a resident for tuition purposes. A foreign national lawfully eligible for study in the United States on certain visa types with an indeterminate authorized stay may be considered as a Maryland resident for tuition purposes, if the domicile requirements of this procedure have been satisfied.

The following visa status types determine residency as indicated:

VISA		
A	Diplomats, family, staff	In-County
B	Temporary visitor	See (C) below
C	Aliens in transit	Out-of-State
E	Treaty trader-Taiwan only	In-County
F	Student and dependents	Out-of-State
G	Representative of a world organization	In-County
H1 and H4	Temporary worker and dependents	In-County
H2 and H3	Other specialty workers	Out-of-State
I	Foreign media/journalist	In-County
J	Exchange visitor, Au pair, scholar	Out-of-State
K	Fiancé of U.S. citizen/ Frederick County resident	In-County
L	Intra-company transferee	In-County
M	Foreign vocational student, dependents	Out-of-State
R	Religious worker	In-County
TN	Professionals under NAFTA agreement	Out-of-state
V	Spouse or child of permanent resident	In-County
Permanent Resident; Green Card; Refugee, Asylee		In-County

A. Individuals in "B Temporary Visitor Status" are not allowed to engage in a course of study leading to a degree or academic certificate. In certain cases, B visa holders can participate in courses which are recreational and do not lead to a degree. Out-of-state tuition rates will apply.

B. Students who are in the category of "Deferred Action Childhood Arrivals" (DACA), or "Temporary Protected Status" (TPS) are eligible to establish instate/in-county residency for tuition purposes. Being eligible for in-county or instate tuition does not alter your immigration residency status. U.S. residency status is processed, determined and completed by the U.S. government.

C. In-county residency status for eligible "International/Foreign National Students" must meet the same three (3) months requirements and proof of residency documents as all other students.

D. An individual's immigration status may not preclude award of MD residency under this policy if the individual has the legal capacity to establish domicile in Maryland.

VII. Maryland Dream Act

A. Students who have met the eligibility requirements outlined in the Maryland Dream Act will be granted the opportunity to receive in-county tuition. The student must present an affidavit to Registration and Records within the Enrollment Center located on the first floor of Jefferson Hall stating that they will file an application to become a permanent resident within 30 days of becoming eligible to do so.

B. Students who live in Frederick County or in Maryland and qualify for in-county or in-state tuition, as outlined by the Maryland Dream Act, will remain undocumented immigrants. U.S. residency status is processed, determined and completed by the U.S. government.

VIII. Reclassification of Residency for Tuition Purposes

A. Students requesting a reduced tuition rate based on a change of address must submit proof of actual address change as defined in Section VIII by completing the online Change of Address form. The proof of residency and Change of Address form can also be submitted in print by one of the following ways:

1. In-person to Registration and Records within the Enrollment Center located in Jefferson Hall,
2. Through assigned "myFCC" email account by emailing registration@frederick.edu
3. By fax (301.624.2799), or
4. Via U.S. postal mail to Registration and Records.

B. Students requesting a reduced tuition rate based on Visa status can do so by completing the online Tuition Rate Change form. The Tuition Rate Change form can also be submitted in print by one of the following ways:

1. In-person to Registration and Records within the Enrollment Center located in Jefferson Hall,
2. Through assigned "myFCC" email account by emailing registration@frederick.edu
3. By fax (301.624.2799), or
4. Via U.S. postal mail to Registration and Records.

C. Request for change in residency classification for tuition purposes must be submitted prior to the "last day to add" for the first session for which the student is enrolled in order to be changed for that session. Residency determination for tuition purposes is term specific and not retroactive. A student who moves to a different residence during a semester and provides proof after the "last day to add" will have their residency adjusted for the following semester.

D. If there has been a change of address that affects residency, tuition will be adjusted for the following semester as follows:

1. A student moving to a higher tuition rate based on their residency will have their residency determination for tuition purposes automatically changed to reflect their new residency status.
2. A student moving to a lower tuition rate based on their residency will bear the burden of proof of the new residency status.

IX. Proof of Residency

In accordance with Maryland State and Federal Law, any of the following factors will be considered to be proof of legal residency:

A. Substantially uninterrupted presence, including the months when the student is not in attendance at the college, as evidenced by ownership or rental of living quarters in which the student resides. (12-month lease or mortgage)

B. Payment of Maryland state and local income taxes. (MD 502 Tax Form)

C. Registration to vote in Frederick County and/or the state. (Voters Registration Card)

D. Registration of a motor vehicle in the state, with a local address specified, if the person owns such a vehicle. (Motor Vehicle Registration Card)

E. Possession of a valid Maryland driver's license, with a local address specified, if the person is licensed anywhere to drive a motor vehicle, or a valid Maryland MVA-issued ID. (Driver's license or MVA issued ID card)

F. Active duty military personnel, honorably discharged veterans, spouses and dependents who reside, are stationed, or domiciled in Maryland are exempt from the 3-month requirement and are considered in-county once proof is shown. (Military orders, letter from Education Officer, DD214 and any of the residency factors listed above).

X. Appeals and Exceptions to Residency Classification for Tuition Purposes

Students who intend to appeal their residency classification may do so by appealing in writing, to the College Registrar. Appeals must be accompanied by appropriate evidence of your actual residence. Your appeal must be received before the end of the third week of classes in the fall and spring semesters, and the first week of summer and winter terms. Any changes received after these deadlines will be effective the following semester.

Students who are in unstable housing situations may be eligible for adjusted tuition based on residency classification for tuition purposes. Contact the Registrar to discuss potential ways and documentation to prove residency.

XI. Related Policies and Procedures

Admissions

Tuition and Fees

In-county Tuition Rate for Employees of Frederick County Business & Industry

FCC offers in-county tuition rates for students working within Frederick County. Employer must offer a tuition reimbursement program to employees. For details please call the Student Finance Office at 301.846.2456 or email studentfinance@frederick.edu.

Veteran and Military Educational Benefits

FCC is approved by the Maryland Higher Education Commission to train eligible veterans, dependents, and active duty personnel. If you are not sure what type of VA benefits you qualify for, you may contact the VA Regional Office's toll-free number 1.888.442.4551 or visit the VA website at gibill.va.gov. To learn more about the FCC services available to veterans, service members, and their families and for links to additional resources, please visit **frederick.edu/veterans.**

The FCC point of contact for students using VA and Military Education programs is FCC Veteran and Military Services, Annapolis Hall (A-109); veterans@frederick.edu; 301.624.2836.

Senior Citizen Tuition Benefit Policy

Students age 60 and older who are Maryland residents may take classes on a graded or audit basis at FCC if they **register starting December 14, 2026 for spring 2027 semester.** Students receiving this Tuition Benefit must meet all the required course prerequisites. Students must pay fees. See the Tuition & Fees on page 2 for an explanation of fees and payment due dates. You can register before this date to reserve space, but you will have to pay full tuition and will not be eligible for the tuition-free benefit. There is no waiver of fees.

Students with Disabilities with Tuition Waiver

HB104, enacted by the 2011 Maryland General Assembly, redefines the tuition waiver for community college students with disabilities as those out of the work force by reason of total and permanent disability. HB104 supersedes previous legislation and proposes significant changes to Section 16-106c of the Education Article, Annotated Code of Maryland. HB53, effective July 1, 2012, allows for Continuing Education & Workforce Development students to receive disability waivers for qualifying classes. *Eligibility for this tuition waiver is as follows:*

Any resident of Maryland who is out of the workforce due to total and permanent disability who enrolls in a class that has at least 10 regularly enrolled students is exempt from payment of tuition as defined in Section 16-106, Education Article, Annotated Code of Maryland.

An individual can take up to 12 credits per semester if enrolled in classes as part of a degree or certificate program designed to lead to employment. Individuals not enrolled in a degree or certificate program will be limited to six credits per semester.

In order to receive this waiver of tuition:

1. An individual must provide the College with certification of their total and permanent disability from the Social Security Administration, the Railroad Retirement Board, or in the case of a former federal employee, the Office of Personnel Management.
2. Individuals enrolled in a degree or certificate program must apply for any state or federal student financial aid, by completing the **Free Application for Federal Student Aid (FAFSA)** at studentaid.gov. Payment for all course fees will be required in order to have classes held. Please refer to the payment chart listed within the Financial Aid section.
   a. Any student financial aid, other than a student loan, received by the student shall be applied first to pay the individual's tuition.
   b. The waiver shall apply to the difference, if any, between the charge for tuition and the financial aid award, not including a student loan that the individual receives. Students must pay fees not covered by the waiver.

Disability Access Services (DAS)

In accordance with Section 504 and the ADA the College provides reasonable accommodations and support services to students with disabilities. The specific needs of each student are considered on an individual basis. Students with disabilities are encouraged to contact the Disability Access Services (DAS) Office as early as possible after applying for admission. When requested by a student, reasonable accommodations may be approved through the interactive process and a review of documentation.

Students in need of sign language interpreting services should contact the coordinator for interpreting services a minimum of two weeks prior to the beginning of classes to ensure services are in place.

Contact Information:

Disability Access Services (DAS)
301.846.2408; DisabilityServices@frederick.edu

Coordinator for Interpreting Services: 301.846.2476 (Voice), 240.578.0844 (Text) or via email at Interpreting@frederick.edu

Student Refunds

Eligibility for a tuition refund is based on the date of your withdrawal. See the Academic Sessions on page 1 for dates. Each session offers a 100% and 50% refund. If a student drops a class during this time a refund will automatically be issued, typically after the second week of classes. No refunds are issued after these published dates, students will be responsible for 100% of tuition and fees.

FCC no longer partners with Bank Mobile for refunds. See below for more details.

Forms of Payment

Paid by credit card – Refunds will be credited back to the card originally charged.

ACH/Cash/Check – Refunds will be directly deposited to the student's selected bank account by Nelnet Business Solutions (NBS) on behalf of FCC.

Financial Aid recipient – Refunds will be processed by Nelnet Business Solutions (NBS) on behalf of FCC. Refunds will be a direct deposit to the student's selected bank account. Login to PeopleSoft to be directed to set up your checking account information. We recommend consulting the Financial Aid Office regarding any rules and regulations that may impact your award prior to dropping any classes. This is important as it may affect your financial aid package and cause you to owe money back to the college.

Contact Student Finance at 301.846.2456 or email studentaccounts@frederick.edu with any refund questions.

If you purchased course materials from the FCC Bookstore for a class you have dropped, and want a refund, please visit **bookstore.frederick.edu** and submit a Return Request Form. Requests for refunds must be submitted by the time the course is dropped. Complete details are available online. **bookstore.frederick.edu/refunds**

FINANCIAL AID

The Financial Aid Office at Frederick Community College is committed to providing a high level of service to support students in achieving their academic goals by helping to remove the financial barriers to college attendance. Our Financial Aid staff (301.846.2620, opt. 1) can help you consider all options and sources for funds including scholarships, grants, work-study opportunities, and different types of loans.

Students can only receive financial aid for courses that are required for their declared degree or eligible certificate program. Financial Aid cannot be awarded to visiting students seeking a degree at another institution for the same award period. Students are encouraged to meet with an academic advisor to ensure they are enrolled in required course work.

Application Process

1. Complete the 2026-2027 Free Application for Federal Student Aid (FAFSA) online at studentaid.gov and list the school code (002071). **The priority deadline to apply for the spring 2027 semester is November 1, 2026.**
2. Upon receipt of your FAFSA data, Financial Aid will contact you regarding eligibility and/or to request additional documentation. Students who are selected for verification will be required to submit additional documentation such as an IRS Tax Transcript. Students should check their "To Do" list in PeopleSoft under the TASKS tile for a list of required documents. Some tasks will direct students to complete and submit documentation in StudentForms.

If you apply after the deadline and your file has not yet been processed, you will need to make payment arrangements with the Student Accounts Office. Detailed information on all financial aid programs can be found at frederick.edu under Paying for College.

Attendance Requirement

Students receiving financial aid must attend courses to qualify for their awards. Failure to attend will result in the student owing a balance with the College. Students must drop their courses prior to the 100% refund date for their sessions if they do not attend.

Recommended deadline for the Spring 2027 semester:

A financial aid file is considered complete when all required documents have been received. Students will be able to view their financial aid awards in PeopleSoft. Payment plans are available for students who have not been awarded by the payment due date.

Students should submit all required paperwork by **November 1, 2026** for the Spring semester to allow for processing. Students submitting paperwork after this deadline should sign up for a payment plan to ensure they are not dropped for non-payment.* Submission of a FAFSA and paperwork is not a guarantee of eligibility for financial aid.

* *Please refer to pages 2-3 for payment deadlines and drop zone information.*

Maryland State Scholarships

Information about the application process and important deadline dates for Maryland State Scholarships please check: www.mhec.state.md.us.

It is important that each student create a MDCAPS account on the portal to receive information about Maryland State scholarships and to view requested documents.

Scholarships

FCC offers institutional scholarships. Students can apply using the online system which is located on the financial aid page at frederick.edu. The Academic Works system is open for applications:

- **October 1, 2026 - December 31, 2026 for spring 2027 semester**

Contact Michael Thornton, scholarship program manager, in the FCC Foundation Office, 301.846.2438 to explore your options.

Family Educational Rights & Privacy Act of 1974 (FERPA)

The Family Educational Rights and Privacy Act, otherwise known as FERPA, provides students with the right to review their education record, request an amendment to their education record, consent for disclosure, and file a complaint with the U.S. Department of Education.

The purpose of FERPA is to afford certain rights to students concerning their educational records. FERPA applies to all schools that receive funding under most programs administered by the Secretary of Education. Most postsecondary institutions, both public and private, generally receive such funding and must, therefore, comply with FERPA.

FERPA applies to all education records maintained by a postsecondary institution, or by any party acting for the institution, which are directly related to the student. These include, but are not limited to, assessment test scores, academic standing, rosters, class schedule, or any information that would make the student's identification easily traceable. FCC may release directory information, which includes student's name, dates of attendance, and enrollment status–see the FCC catalog for a complete list.

Students wishing to restrict directory information or grant additional access must contact Registration and Records (in writing) with their request. There is no expiration date for these access exceptions. Contact Registration and Records for additional information.

The Consent to Release Student Educational Records is an electronic form available online at **frederick.edu/resources/records/forms.html**.

BOOKSTORE

The Bookstore is located at the main entrance of the Student Center. Stop in for school supplies, snacks, and the latest FCC gear.

Order your books online at **bookstore.frederick.edu**. Ordering assistance is available by emailing bookstore@frederick.edu, or in person at our customer service counter. Counter service for course materials is available with your FCC Student ID. The store offers in-store pickup, delivery to Student Center Smart Lockers for pickup after hours, or shipping to your address.

Students may use their financial aid credit balance towards the purchase of their course materials and supplies. To pay with SFA online, select Student Web Charge as the payment method. Financial aid is available for use at the FCC Bookstore beginning December 1, 2026 for the Spring 2027 semester.

Students are responsible for purchasing their course materials. Visit **bookstore.frederick.edu** and search with your student ID for more details.

FCC has partnered with Slingshot to automatically provide all required course materials to Open Campus, Career Pathways, and Early College students in alignment with the Maryland Blueprint for Education. Information regarding access to digital books and materials will be sent directly to students' FCC email addresses. Contact the Bookstore for more information. **bookstore@frederick.edu**

DINING SERVICES

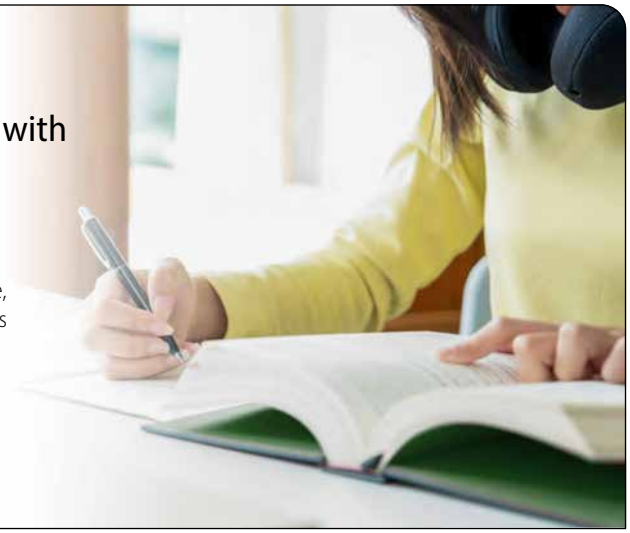
FCC has partnered with Canteen USA to manage the Cougar Café, Coffee Shop, and Catering services. For hours of operation and additional information, visit **frederick.edu/student-resources/dining-services.aspx**. Canteen can be contacted at cafemanager@frederick.edu or by phone at 301.846.2738

FCC LIVE WELL

Various food resources are available on main campus and at the Monroe Center, as well as services for mental and physical wellness. FCC is committed to providing free access to these services to support students through any challenges they may be having. For details, contact livewell@frederick.edu. More information can be found at **frederick.edu/livewell**.

No Cost / Low Cost Textbooks

FCC is committed to making college more affordable with more faculty adopting lower cost textbook options.



Within this schedule, if a course has this icon, it means some or all sections of the course utilize textbook materials for less than $40 and/or free Open Educational Resources. For the textbooks or materials required for the course, please check **bookstore.frederick.edu.** Certain no/low cost textbook courses (e.g., science labs, art studio classes) have textbooks available for less than $40 but may require purchase of additional course materials and supplies.

When you register for classes, check the notes section to see if the course offers a No Cost/Low Cost textbook option.

General Education Courses

This symbol indicates a general education course. The general education CORE is designed to introduce undergraduates to the fundamental knowledge, skills and values which are essential to the study of academic disciplines, to the pursuit of life-long learning, and to the development of educated members of the community and the world. A full list of general education offerings for spring 2027 is located on pages 20-21.

Cultural Competence Requirement

Developing cultural competence is essential for living and working in a diverse democratic society. As part of the College degree requirements, students must complete a class that is designated a cultural competence course. This symbol indicates a course that will fulfill the cultural competence requirement. A full list of cultural competence offerings for spring 2027 is located on page 21.

FCC Transcript Services (Outgoing Transcripts)

Credit Conversion Program Students

Instructions for ordering official transcripts are located on the Credit Conversion Program page. For questions related to requesting college credit for your FEMA course completions or to check on the status of your credit conversion request, please contact **creditconversion@frederick.edu** or visit **frederick.edu/femacc** for more information.

Official Credit Transcripts *(All Students and Alumni)*

Registration & Records is pleased to announce a convenient transcript service through a third-party vendor for current and former college students. The service allows students to order their official transcripts online to be sent electronically or through the mail (USPS).

For more information on requesting an official transcript or outgoing transcript services, please visit **frederick.edu/resources/records/transcripts.html**

For further assistance, please contact **transcriptrequest@frederick.edu**

FCC Digital Credentials – Your FCC Diploma

Frederick Community College is pleased to announce that graduates receiving an associate and/or certificate diploma will receive a printed diploma and will be able to retrieve a free certified electronic credential known as a CeDiploma or CeCertificate.

Students whose associate and/or certificate credentials were posted before August 1, 2022 can order and pay for a legacy digital diploma using the Diploma Reprint Request form. Select Legacy CeDiploma from the drop-down menu.

For information regarding graduation, commencement, and your FCC diploma, please visit **frederick.edu/resources/records/commencement.html**

For further assistance, please contact **graduation@frederick.edu**

DIRECTORY

College Information	301.846.2400	Assist@frederick.edu
Admissions	301.624.2716	Admissions@frederick.edu
Athletics	301.846.2500	Athletics@frederick.edu
Bess & Frank Gladhill Learning Commons/Library	301.846.2444	https://answers.frederick.edu
Bookstore	301.846.2463	Bookstore@frederick.edu
Career and Academic Planning Services (CAPS)	301.846.2471	CAPS@frederick.edu
Center for Teaching & Learning	301.846.2521	CTL@frederick.edu
Continuing Education & Workforce Development	301.624.2888	CEinfo@frederick.edu
Counseling & Wellness Services		Counseling@frederick.edu
Credit Conversion Program and Transcripts	301.624.2854	CreditConversion@frederick.edu
Disability Access Services (DAS)	301.846.2408	DisabilityServices@frederick.edu
Dual Enrollment/Open Campus	301.624.2893	DualEnrollment@frederick.edu
Financial Aid	301.846.2620	FinancialAid@frederick.edu
Global Learning	301.846.2521	JoRellana@frederick.edu
Graduation	301.846.2431	Graduation@frederick.edu
Internship & Apprenticeship	301.624.2724	Internships@frederick.edu
Making Our Spaces an Inclusive Community (MOSAIC) Center	240.629.7841	MosaicCenter@frederick.edu
Online Learning and Instructional Innovation	301.846.2401	KJacob@frederick.edu
Prior Learning Assessment	301.846.2587	ATobery@frederick.edu
Registration & Records	301.846.2431	Registration@frederick.edu
Security	301.846.2453	Security@frederick.edu
STEM Learning Center	240.629.7839	BPenko@frederick.edu
Student Finance (Cashier's Office)	301.846.2456	StudentAccounts@frederick.edu
Student Life	301.624.2793	StudentLife@frederick.edu
Student Wellness & Support Programs		LiveWell@frederick.edu
Student Success Programs	301.624.2894	StudentSuccessPrograms@frederick.edu
Testing Center	301.846.2522	TestingCenter@frederick.edu
Transfer Coordinator (Transfer with Success Act)	301.846.2595	TER@frederick.edu
Transcript Evaluation (Incoming Transcripts)	301.846.2595	TransferEvaluation@frederick.edu
Transcript Requests (Outgoing Official Transcripts)	301.846.2653	TranscriptRequest@frederick.edu
Tutoring & Writing Center	301.846.2619	CSloan@frederick.edu
Veteran and Military Services	301.624.2836	Veterans@frederick.edu

CONTACT LIST

Division of Teaching, Learning, and Student Success (TLSS)

Office of the Provost

Anne Davis, Provost and Vice President for TLSS . . . . . 301.846.2490 • provost@frederick.edu
Amy Parks, Associate Provost of Strategic Operations . . . . . 301.846.2490 • provost@frederick.edu
Esther Slack-Metellus, Executive Associate to the Provost and Vice President for TLSS . . . . . 301.846.2490 • provost@frederick.edu
Brenda Flores, Administrative Assistant, Office of the Provost . . . . . 301.846.2490 • provost@frederick.edu

School of Arts and Humanities

Brian Stipelman, Associate Vice President and Dean 301.624.2761
Kristi Waters, Administrative Assistant to AVP/Dean 301.624.2831

English, Communication, and Languages Career Community
Robert Haberstroh, Assistant Dean 240.629.7828
Valerie Fox, Academic Office Manager 301.846.2600

Visual & Performing Arts Career Community
Brian Stipelman, Associate Vice President and Dean 301.624.2761
Lori Moy, Academic Office Manager 301.846.2512

School of Biological, Physical, and Health Sciences

Sandy McCombe Waller, Associate Vice President and Dean 301.624.2826
Kim Manley, Administrative Assistant to AVP/Dean 301.624.2808

Biological and Physical Sciences Career Community
Jordan Baker, Assistant Dean 240.629.7997
Kristen LeHew, Academic Office Manager 301.846.2510

Health Professions Career Community
Abby Sines, Admissions Coordinator 240.629.7950
Noah Gibson, Director of Health Sciences 301.846.2503
Stephanie Harrison, Director of Nursing 301.846.2607
Amelia Iams, Director of Physical Therapist Assistant Education 301.846.2644
Jessica Wirtz, Director of Respiratory Care 301.846.2528
Crystal Shea, Director of Surgical Technology 240.629.7959
Ann Geyer, Academic Office Manager 301.846.2605

School of Public Service, Social Sciences, and Education

Mozell Person, Associate Vice President and Dean 240.629.7804
Emma Barr, Administrative Assistant to AVP/Dean 301.624.2734

Legal and Public Safety Career Community
Mid-Atlantic Center for Emergency Management & Public Safety (MACEM&PS)
Jason Deater, Assistant Dean and Director 301.846.2687
Julie Hoyle, Academic Office Manager 240.629.7930

Social Science and Education Career Community
Julie Horton, Assistant Dean 301.846.2461
Nicole Welch, Academic Office Manager 301.846.2507

School of Technology, Trades, Business, and Hospitality

Christianne Aranguren, Associate Vice President and Dean 301.624.2841
Joshua M. Paiz, Assistant Dean 301.624.2804
Kelly Kirkner, Academic Office Manager, Accounting, Business, Cybersecurity and Information Technology (CMIS), Computer Science, Economics, and Math 301.846.2530
Ysabell Lopez-Alvarez, Academic Office Manager (CATI and HCTI) . . . 240.629.7912

Technology, Trades, Engineering, and Math Career Community
Nicholas Morgan, Institute Manager, Construction & Applied Technologies Institute (CATI) 240.629.7902

Business, Hospitality, and Culinary Career Community
Elizabeth DeRose, Director of Hospitality, Culinary & Tourism Institute (HCTI) 301.846.2404

Continuing Education & Workforce Development

Molly Carlson, Associate Vice President and Dean 240.629.7905
Eran Bosaz, Administrative Assistant to AVP/Dean 301.624.2820

Adult Education and English for Speakers of Other Languages (ESOL)
Jennifer Szabo, Director of Adult Education & ESOL 240.629.7927

GENERAL EDUCATION COURSES | SPRING 2027 OFFERINGS

1. Arts & Humanities

ARTS

ARTT 100 - Introduction to the Creative Arts (3)
ARTT 101 - Foundations of Studio Art I (3)
‡ ARTT 103 - The History of Art: Non-Western (3)
‡ ARTT 104 - The History of Art: Prehistoric to Early Renaissance (3)
‡ ARTT 105 - The History of Art: Renaissance to Modern (3)
ARTT 106 - Drawing I (3)
‡ ARTT 109 - Survey of African American Art History (3)
ARTT 113 - Pottery I (3)
Δ COMM 111 - Introduction to Mass Communication (3)
≈ ENGL 215 - Writing Children's Literature (3)
FILM 101 - Introduction to Film (3)
MUSC 101 - Music History and Appreciation (3)
MUSC 103 - Fundamentals of Music (3)
MUSC 104 - Songwriting I (3)
MUSC 109 - American Popular Music (3)
‡ MUSC 201 - Music Cultures of the World (3)
‡ THEA 100 - Introduction to Theatre (3)
THEA 112 - Introduction to Acting (3)

COMMUNICATION

COMM 101 - Introduction to Communication Studies (3)
‡ COMM 102 - Interpersonal Communication (3)
COMM 103 - Public Speaking (3)
‡ COMM 105 - Small Group Communication (3)
COMM 107 - Career Communication (3)
Δ COMM 111 - Introduction to Mass Communication (3)
* ENGL 102 - English Composition and Literature (3)
+ ENGL 241 - Journalism Publication Practicum (3)

HUMANITIES

ASLS 121 - American Sign Language I (3)
ASLS 122 - American Sign Language II (4)
ASLS 224 - American Sign Language IV (4)
* ENGL 102 - English Composition and Literature (3)
≈ ENGL 215 - Writing Children's Literature (3)
ENGL 216 - The Short Story (3)
‡ ENGL 226 - Film as Literature (3)
‡ ENGL 230 - African American Literature (3)
+ ENGL 241 - Journalism Publication Practicum (3)
ESOL 100 - English for Academic Purposes (3)
FREN 101 - Introductory French I (3)
FREN 102 - Introductory French II (3)
GERM 102 - Introductory German II (3)
‡ HUMN 101 - Cultural Identity in America: Race, Class, Gender, and Sexuality (3)
HUMN 104 - Humanities in a Digital World (3)
‡ HUMN 105 - Cultural Studies: Latin America (3)
‡ HUMN 204 - World Religions (3)
‡ HUMN 210 - The Language of Hip Hop (3)
HUMN 223 - Classical Mythology (3)
PHIL 101 - Introduction to Philosophy (3)
PHIL 105 - Ethics (3)
PHIL 207 - Biomedical Ethics (3)
PHIL 208 - Business Ethics (3)
SPAN 101 - Introductory Spanish I (3)
SPAN 102 - Introductory Spanish II (3)
‡ SPAN 200 - Spanish for Heritage and Fluent Speakers (3)
SPAN 201 - Intermediate Spanish I (3)

2. English

ENGL 101 - English Composition (3)

3. Interdisciplinary & Emerging Issues

COMPUTER LITERACY

CMIS 101 - Information Systems and Technology (3)

EMERGING ISSUES

‡ ASLS 124 - Introduction to Deaf Community and History (3)
EMGT 101 - Disaster, Crisis, and Emergency Management (3)
‡ HONR 101 - Honors Academic Engagement Seminar (3)

WELLNESS

HLTH 150 - Health Education (3)
HLTH 160 - Stress Management (3)
HLTH 165 - Fitness for Living (3)
NUTR 102 - Nutrition in a Changing World (3)
‡ PBHL 190 - Personal and Community Health (3)

4. Mathematics

MATH 101 / 101A- Foundations of Mathematics (3)
MATH 110 - Fundamental Concepts of Mathematics I (4)
MATH 120 / 120A- Statistics (3)
MATH 125 - Business Statistics (3)
MATH 127 - Statistics with Probability (4)
MATH 145 / 145S- College Algebra (3)
MATH 165 - Precalculus (4)
MATH 175 - Applied Calculus (3)
MATH 185 - Calculus I (4)
MATH 195 - Calculus II (4)

5. Biological & Physical Sciences

BIOLOGICAL SCIENCE

BSCI 100 - Fundamental Concepts of Biology (4)
BSCI 105 - Human Ecology (3)
BSCI 106 - General Ecology (4)
BSCI 107 - Study of the Human Body (3)
BSCI 117 - Human Biology (4)
BSCI 150 - Principles of Biology I (4)
BSCI 160 - Principles of Biology II (4)
BSCI 201 - Anatomy and Physiology I (4)
BSCI 202 - Anatomy and Physiology II (4)
BSCI 223 - Microbiology for Allied Health (4)

BIOTECHNOLOGY

BIOT 101 - Biotechnology and Society (3)
BIOT 130 - Forensic Biology (4)

CHEMISTRY

CHEM 100 - Chemistry and Society (4)
CHEM 101 - General Chemistry I (4)
CHEM 102 - General Chemistry II (4)

PHYSICAL SCIENCE

PHSC 101 - Survey of Physical Science (3)
PHSC 104 - Survey of Oceanography (3)
PHSC 105 - Survey of Meteorology (3)
PHSC 111 - Introduction to Physical Science (4)
PHSC 112 - Introduction to Earth Systems Science (4)
PHSC 115 - Introduction to Meteorology (4)
PHSC 117 - Introduction to Astronomy (4)
PHSC 122 - Historical Geology (4)

PHYSICS

PHYS 101 - Survey of Physics (3)
PHYS 122 - Fundamentals of Physics II (4)
PHYS 151 - General Physics I (4)
PHYS 252 - General Physics II (4)

6. Social & Behavioral Sciences

ANTHROPOLOGY

‡ ANTH 101 - Introduction to Anthropology (3)

ECONOMICS

‡ ECON 200 - Principles of Macroeconomics (3)
ECON 202 - Principles of Microeconomics (3)

EDUCATION

‡ EDPS 210 - Human Growth and Development (3)
EDUC 110 - Schools and Society (3)

GEOGRAPHY

GEOG 101 - Elements of Geography (3)
‡ GEOG 102 - Cultural Geography (3)
‡ GEOG 201 - Urban Social Geography (3)

HISTORY

HIST 101 - History of Western Civilization I (3)
HIST 102 - History of Western Civilization II (3)
‡ HIST 121 - World History I (3)
‡ HIST 122 - World History II (3)
HIST 201 - We the People: U.S. History to 1865 (3)
HIST 202 - Let Freedom Ring: U.S. History since 1865 (3)
‡ HIST 217 - African-American History (3)
HIST 220 - World War II (3)

POLITICAL SCIENCE

POSC 104 - American Government (3)

PSYCHOLOGY

PSYC 101 - General Psychology (3)
PSYC 202 - Social Psychology (3)

SOCIOLOGY

‡ SOCY 101 - Introduction to Sociology (3)
‡ SOCY 102 - Social Problems (3)
‡ SOCY 204 - The Sociology of Globalization (3)

‡ Course satisfies Cultural Competence Requirement
Δ COMM 111 can be taken to satisfy either the General Education requirement in Arts or in Communication, but not both.
* ENGL 102 can be taken to satisfy either the General Education requirement in Communication or in Humanities, but not both.
≈ ENGL 215 can be taken to satisfy either the General Education requirement in Arts or in Humanities, but not both.
\+ ENGL 241 can be taken to satisfy either the General Education requirement in Communication or in Humanities, but not both.

Cultural Competence Requirement

Developing cultural competence is essential for living and working in a diverse democratic society. As part of the College degree requirements, students must complete a class that is designated a cultural competence course. Cultural competence courses expose students to the knowledge and skills necessary to participate effectively in dynamic, evolving multicultural contexts. Following is a list of those courses that will fulfill the cultural competence requirement.

ANTH 101 - Introduction to Anthropology (3)
ANTH 103 - Introduction to Archeology (3)
ARTT 100 - Introduction to the Creative Arts (3)
ARTT 103 - The History of Art: Non-Western (3)
ARTT 104 - The History of Art: Prehistoric to Early Renaissance (3)
ARTT 105 - The History of Art: Renaissance to Modern (3)
ARTT 109 - Survey of African American Art History (3)
ASLS 124 - Introduction to Deaf Community and History (3)
COMM 102 - Interpersonal Communication (3)
COMM 105 - Small Group Communication (3)
ECON 200 - Principles of Macroeconomics (3)
EDPS 210 - Human Growth and Development (3)
EDUC 230 - Foundations of Special Education (3)
EMGT 213 - Social Impacts of Disaster (3)
ENGL 226 - Film as Literature (3)
ENGL 230 - African American Literature (3)
GEOG 102 - Cultural Geography (3)
GEOG 201 - Urban Social Geography (3)
HCTI 225 - International and American Regional Cuisine (4)
HIST 121 - World History I (3)
HIST 122 - World History II (3)
HIST 217 - African-American History (3)
HONR 101 - Honors Academic Engagement Seminar (3)
HUMN 101 - Cultural Identity in America: Race, Class, Gender, and Sexuality (3)
HUMN 105 - Cultural Studies: Latin America (3)
HUMN 204 - World Religions (3)
HUMN 210 - The Language of Hip Hop (3)
LGST 100 - Introduction to Law (3)
MUSC 201 - Music Cultures of the World (3)
NURS 101 - Introduction to Clinical Nursing (6)
PBHL 190 - Personal and Community Health (3)
SOCY 101 - Introduction to Sociology (3)
SOCY 102 - Social Problems (3)
SOCY 204 - The Sociology of Globalization (3)
SPAN 200 - Spanish for Heritage and Fluent Speakers (3)
SURG 130 - Introduction to Surgical Technology (6)
THEA 100 - Introduction to Theatre (3)

COURSE FORMATS

FCC offers a variety of course formats to meet the individual needs of students, including:

In-Person

The course will meet on campus in an in-person environment. Students are expected to attend all class sessions in person.

Online ONL

The course is entirely online. Students may be required to come to campus, an approved testing center, or meet virtually for certain assessments as specified in the syllabus.

- The class does not meet at a scheduled time.
- Students complete work on their own time and will meet all expected deadlines and expectations outlined by the professor.

Web Enhanced WE

This course will meet on campus in an in-person environment, typically during a 13-week session.

- There will be additional mandatory online activities.
- Students are expected to attend all class sessions.

Structured Remote SR

The course is entirely online with scheduled class times. Students may be required to come to campus, or an approved testing center, for certain assessments as specified in the syllabus.

- Scheduled class times will be used for real-time virtual sessions, which may include virtual lectures, group discussion, or other class activities.
- Real-time virtual sessions will occur a minimum of once per week during scheduled class times. Scheduled real-time virtual session dates will be designated in the syllabus.
- Students are required to attend real-time virtual sessions.

Hybrid HYB

The course will meet in person and require online participation as noted in the syllabus.

- Online participation may mean real-time virtual participation (SR) or asynchronous participation (ONL).
- Students are expected to participate in all in-person sessions and real-time virtual sessions. Students will meet all expected deadlines and expectations outlined by the professor.

All College health and safety protocols should be observed while on campus.

When registering for classes, consider the course format, meeting dates and times, and location(s) for in-person participation, as well as requirements for real-time virtual instruction. Students must allow appropriate transition times between classes to account for different meeting requirements and/or locations.

Please reach out to your advisor for help or contact advising@frederick.edu with questions.

CREDIT OFFERINGS | SPRING 2027

ACCE: Academic and Career Engagement

ACCE 107 - Choosing a Major or Career (1) $
ACCE 111 - Student Success Seminar (3) $
ACCE 130 - Career Assessment and Planning (3) $

ACCT: Accounting

ACCT 100 - Business Accounting (3) $
ACCT 101 - Principles of Accounting I (3)
ACCT 102 - Principles of Accounting II (3)
ACCT 111 - Computerized Accounting (3)
ACCT 117 - Payroll Accounting (3)
ACCT 202 - Intermediate Accounting II (4)
ACCT 203 - Managerial Cost Accounting (3)
ACCT 214 - Auditing (3)
ACCT 220 - Accounting Information Systems (3)

ANTH: Anthropology

ANTH 101 - Introduction to Anthropology (3) $
ANTH 103 - Introduction to Archeology (3)

ARTT: Art

ARTT 100 - Introduction to the Creative Arts (3)
ARTT 101 - Foundations of Studio Art I (3)
ARTT 102 - Foundations of Studio Art II (3)
ARTT 103 - The History of Art: Non-Western (3)
ARTT 104 - The History of Art: Prehistoric to Early Renaissance (3)
ARTT 105 - The History of Art: Renaissance to Modern (3)
ARTT 106 - Drawing I (3)
ARTT 107 - Drawing II (3)
ARTT 109 - Survey of African American Art History (3)
ARTT 110 - Introduction to Watercolor I (3)
ARTT 111 - Watercolor II (3)
ARTT 112 - Jewelry Design (3)
ARTT 113 - Pottery I (3)
ARTT 114 - Pottery II (3)
ARTT 134 - Digital Photography I (3)
ARTT 204 - Illustration I (3)
ARTT 205 - Illustration II (3)
ARTT 206 - Introduction to Figure Study (3)
ARTT 207 - Painting I (3)
ARTT 208 - Painting II (3)
ARTT 210 - Sculpture (3)
ARTT 212 - Jewelry Design 2 (3)
ARTT 220 - Intermediate Sculpture (3)

ASLS: American Sign Language Studies

ASLS 121 - American Sign Language I (3)
ASLS 122 - American Sign Language II (4)
ASLS 123 - American Sign Language Fingerspelling and Number Use (3)
ASLS 124 - Introduction to Deaf Community and History (3)
ASLS 125 - Depictive Verbs and Classifiers in ASL (3)
ASLS 224 - American Sign Language IV (4)
ASLS 226 - American Sign Language VI (3)
ASLS 228 - ASL Conversations (1) $
ASLS 232 - Introduction to the Structure of ASL (3)
ASLS 250 - ASL Immersion Experience (1)

BIOT: Biotechnology

BIOT 101 - Biotechnology and Society (3)
BIOT 110 - Molecular Biology Techniques (4)
BIOT 130 - Forensic Biology (4)
BIOT 220 - Cell Biology and Cell Culture Techniques (4) +
BIOT 222 - Cell Therapy and Flow Cytometry (4) +

Real Time Credit Schedule

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BLDT: Building Trades

BLDT 101 - Introduction to Building Trades (3)			
BLDT 110 - Fundamentals of HVACR (4)			+
BLDT 111 - Controls for HVACR (3)			+
BLDT 113 - Fossil Fuels & Hydronic Heating (3)			+
BLDT 120 - Introduction to Welding (4)			+
BLDT 121 - Welding Symbols & Blueprint Reading (2)			
BLDT 140 - Fundamentals of Structural Wiring (4)			+
BLDT 143 - Specialized Systems (3)			+
BLDT 212 - HVAC Installation & Troubleshooting (3)			+
BLDT 222 - Advanced Welding: SMAW (4)			+
BLDT 241 - Residential Electric (3)			+
BLDT 242 - Commercial Electric (3)			+

BMGT: Business Studies

BMGT 103 - Introduction to Business (3)		$	
BMGT 109 - Entrepreneurship and Small Business Enterprise (3)		$	
BMGT 110 - Personal Financial Management (3)		$	
BMGT 120 - Business Communications (3)		$	
BMGT 211 - Business Law (3)		$	
BMGT 221 - Public Relations (3)		$	
BMGT 274 - Customer Relations (3)		$	
BMGT 295 - Principles and Practices of Management (3)			

BSCI: Biological Science

BSCI 55 - Preparation for Allied Health (0) [3]*			
BSCI 100 - Fundamental Concepts of Biology (4)	●	$	+
BSCI 105 - Human Ecology (3)	●		
BSCI 106 - General Ecology (4)	●		
BSCI 107 - Study of the Human Body (3)	●		
BSCI 117 - Human Biology (4)	●		
BSCI 150 - Principles of Biology I (4)	●		+
BSCI 160 - Principles of Biology II (4)	●		+
BSCI 201 - Anatomy and Physiology I (4)	●		
BSCI 202 - Anatomy and Physiology II (4)	●		
BSCI 223 - Microbiology for Allied Health (4)	●		+
BSCI 240 - Genetics (4)			

CADT: Computer Aided Design Technology

CADT 101 - AutoCAD I (3)			
CADT 102 - AutoCAD II (3)			
CADT 110 - Introduction to SolidWorks (3)			
CADT 130 - Revit (BIM) (3)			
CADT 150 - Architectural Drawing and Design (3)			
CADT 220 - Residential Architecture II (4)			
CADT 235 - Revit for Architecture (3)			
CADT 245 - Civil Drafting with CAD (3)			
CADT 255 - Dynamics (4)			

CCJS: Criminal Justice

CCJS 101 - Introduction to Criminal Justice (3)			
CCJS 109 - Murder, Terror, and Other Extreme Crime (3)			
CCJS 201 - Criminal Law (3)			
CCJS 204 - Police Operational Services (3)			
CCJS 214 - The Correctional Process (3)			
CCJS 220 - Criminal Evidence & Procedure (3)		$	
CCJS 225 - Problem Solving in the Public Sector (3)		$	

CHEM: Chemistry

CHEM 100 - Chemistry and Society (4)	●		
CHEM 101 - General Chemistry I (4)	●		+
CHEM 102 - General Chemistry II (4)	●		+
CHEM 201 - Organic Chemistry I (4)			+
CHEM 202 - Organic Chemistry II (4)			+

CMIS: Cybersecurity and Information Technology

CMIS 101 - Information Systems and Technology (3)	●	$	
CMIS 111L - UNIX/Linux Operating System (3)			
CMIS 111V - Virtualization and Cloud Essentials (3)			
CMIS 120 - PC Operating Systems (3)			
CMIS 121 - PC Repair & Diagnostics (3)			
CMIS 140 - Java Programming (3)		$	
CMIS 177 - Interactive 3D Technology (3)		$	
CMIS 179 - Cybersecurity Fundamentals (3)		$	
CMIS 200 - IT Support Services (3)		$	

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CMIS 203 - Systems Analysis & Design (3) $
CMIS 204 - Computer & Information Sciences Project (3)
CMIS 217 - Cybercrime and Digital Forensics (3) $
CMIS 218 - Information Security (3)
CMIS 219 - Ethical Hacking (3)
CMIS 266 - Cloud System Administration (3)
CMIS 280 - Networking Fundamentals (3)
CMIS 281 - Security Fundamentals (3)
CMIS 295 - Cloud Security (3) $

CMSC: Computer Science

CMSC 105 - Introduction to Programming with Python (3) $
CMSC 130 - Programming Fundamentals (4) $
CMSC 131 - Programming Methods and Object Design (4) $
CMSC 230 - Data Structures and Algorithms (4) $
CMSC 285 - Programming Capstone Project (4) $

CMTE: Construction Management Technology

CMTE 100 - Occupational Safety & Health (2)
CMTE 101 - Construction Management (3)
CMTE 130 - Materials & Methods of Construction (3)
CMTE 140 - Architectural Blueprint Reading (3)
CMTE 210 - Construction Project Cost Estimating (3)

COMM: Communication

COMM 101 - Introduction to Communication Studies (3)
COMM 102 - Interpersonal Communication (3)
COMM 103 - Public Speaking (3) $
COMM 105 - Small Group Communication (3)
COMM 107 - Career Communication (3) $
COMM 111 - Introduction to Mass Communication (3)
COMM 201 - Foundations of Communication Theory (3)

ECED: Early Childhood Development

ECED 101 - Child Development & Behavior (3)
ECED 105 - Introduction to Early Childhood Education (3)
ECED 125 - Methods and Materials in Early Childhood (3)
ECED 205 - Administration of Child Development Centers (3)
ECED 215 - Understanding and Guiding the Young Child's Behavior (3)
ECED 225 - Language & Literacy Development in Early Childhood (3)
ECED 235 - Diversity and Professionalism in Early Childhood Education (3)

ECON: Economics

ECON 200 - Principles of Macroeconomics (3)
ECON 202 - Principles of Microeconomics (3)

EDPS: Educational Psychology

EDPS 210 - Human Growth and Development (3)

EDUC: Education

EDUC 110 - Schools and Society (3)
EDUC 220 - Educational Psychology (3)
EDUC 230 - Foundations of Special Education (3)
EDUC 240 - Processes and Acquisition of Reading (3)
EDUC 248 - Teaching Reading in the Content Areas, Part I (3)
EDUC 249 - Teaching Reading in the Content Areas, Part II (3)

EMGT: Emergency Management

EMGT 101 - Disaster, Crisis, and Emergency Management (3)
EMGT 106 - Hazard, Risk, and Mitigation (3)
EMGT 111 - Preparing and Securing the Homeland (3)
EMGT 130 - Integrated Emergency Management (3)
EMGT 207 - National Security in a Changing World (3)
EMGT 213 - Social Impacts of Disaster (3) $
EMGT 220 - Emergency Operations Planning (3) $
EMGT 297 - Public Safety Capstone (1) $

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ENGL: English

ENGL 70 - Introduction to College Reading and Writing (0) [6]* $
ENGL 75 - Reading and Writing in the Academic Disciplines (0) [4]*
ENGL 100 - Advanced Reading for Composition (2)
ENGL 101 - English Composition (3) $
ENGL 102 - English Composition and Literature (3) $
ENGL 210 - Creative Writing (3)
ENGL 212 - Newswriting and Reporting (3)
ENGL 215 - Writing Children's Literature (3) $
ENGL 216 - The Short Story (3) $
ENGL 219 - Technical Writing (3)
ENGL 222 - Creative Writing Practicum (3) $
ENGL 226 - Film as Literature (3) $
ENGL 230 - African American Literature (3)
ENGL 241 - Journalism Publication Practicum (3)

ENGR: Engineering

ENGR 100 - Introduction to Engineering Design (3) $
ENGR 210 - Mechanics of Materials (3)
ENGR 212 - Engineering Dynamics (3)

ESOL: English for Speakers of Other Languages

ESOL 80 - Preparation for English for Academic Purposes (0) [6]*
ESOL 100 - English for Academic Purposes (3)
ESOL LA - Language Acquisition (0) [3]*

EXSC: Exercise Science

EXSC 170 - Introduction to Health and Exercise Science (3) +
EXSC 180 - Care and Prevention of Athletic Injuries (3)
EXSC 227 - Principles of Resistance Training Technique and Program Design (3)
EXSC 230 - Fitness Instruction (3)
EXSC 240 - Fitness Assessment and Programming (3)
EXSC 250 - Essentials of Personal Training (3)
EXSC 260 - Psychology of Sport (3)

*Developmental courses - (0) credits earned. [#] credits billed.

FILM: Film & Video

FILM 101 - Introduction to Film (3)
FILM 144 - Digital Video Production (4) $
FILM 145 - Screenwriting for Film (3)
FILM 244 - Digital Film Production (4) $
FILM 254 - Postproduction: The Art of Editing (4) $
FILM 255 - Advanced Postproduction & Motion Graphics (4) $

FIRE: Fire Service Administration

FIRE 103 - Fire Investigation and Analysis (3) $
FIRE 105 - Fundamental Topics of the Modern Fire Service (3)

FREN: World Languages: French

FREN 101 - Introductory French I (3)
FREN 102 - Introductory French II (3)

GEOG: Geography

GEOG 101 - Elements of Geography (3)
GEOG 102 - Cultural Geography (3)
GEOG 201 - Urban Social Geography (3)

GERM: World Languages: German

GERM 102 - Introductory German II (3)

GRPH: Graphic Design

GRPH 111 - Graphic Design I (3)
GRPH 112 - Graphic Design II (3)
GRPH 113 - Typography (3)
GRPH 114 - Web Design Foundations (3)
GRPH 212 - Graphic Design III (3)
GRPH 213 - Introduction to UX/UI Design (3)
GRPH 215 - Professional and Transfer Portfolio (1)

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HCTI: Hospitality Culinary Tourism Institute

HCTI 101 - Sanitation and Food Safety (2)
HCTI 102 - Culinary I (4) +
HCTI 103 - Culinary II (4) +
HCTI 104 - Baking I (4) +
HCTI 105 - Baking II (4) +
HCTI 120 - Purchasing & Cost Control (3)
HCTI 150 - Introduction to Hospitality Management (3)
HCTI 155 - Event Management (3) $
HCTI 160 - Hospitality Operations (3)
HCTI 170 - Introduction to the Tourism Industry (3)
HCTI 200 - Garde Manger (4) +
HCTI 205 - Artisan and Specialty Breads (4)
HCTI 210 - Advanced Artistry Techniques (4)
HCTI 220 - Food and Beverage Operations (3)
HCTI 225 - International and American Regional Cuisine (4) +
HCTI 230 - Restaurant Production and Service (4) +
HCTI 255 - Applied Hospitality Management (3)
HCTI 265 - HCTI Practicum (1)

HIST: History

HIST 101 - History of Western Civilization I (3)
HIST 102 - History of Western Civilization II (3)
HIST 121 - World History I (3)
HIST 122 - World History II (3)
HIST 201 - We the People: U.S. History to 1865 (3)
HIST 201 - We the People: U.S. History to 1865 (3) $
HIST 202 - Let Freedom Ring: U.S. History since 1865 (3) $
HIST 217 - African-American History (3)
HIST 220 - World War II (3)

HLTH: Health Education

HLTH 100 - Stress Management Techniques (1)
HLTH 108 - Basic Medical Terminology (1)
HLTH 109 - Medical Terminology (3)
HLTH 150 - Health Education (3)
HLTH 160 - Stress Management (3)
HLTH 165 - Fitness for Living (3)

HONR: Honors

COMM 103 - Public Speaking (3)
ECON 200 - Principles of Macroeconomics (3) $
ENGL 102 - English Composition and Literature (3)
FILM 101 - Introduction to Film (3)
HIST 122 - World History II (3)
HONR 101 - Honors Academic Engagement Seminar (3)
HONR 102 - The Research Process (1)
HONR 201 - Honors Applied Leadership & Research (3)
PSYC 201 - Developmental Psychology (3)

HUMN: Humanities

HUMN 101 - Cultural Identity in America: Race, Class, Gender, and Sexuality (3) $
HUMN 104 - Humanities in a Digital World (3) $
HUMN 105 - Cultural Studies: Latin America (3)
HUMN 204 - World Religions (3)
HUMN 210 - The Language of Hip Hop (3) $
HUMN 223 - Classical Mythology (3)

HUMS: Human Services

HUMS 103 - Introduction to Social Work and the Human Services (4)
HUMS 202 - Techniques of Counseling (3)
HUMS 203 - Theories of Counseling (3)
HUMS 204 - Ethics and Practice Issues in the Human Services and Addiction Counseling (3)
HUMS 206 - Pharmacology of Psychoactive Drugs (3)

INTP: American Sign Language Interpreting

INTP 114 - Consecutive Interpreting (3)
INTP 222 - ASL to English Interpreting II (3)
INTP 224 - English to ASL Interpreting II (3)
INTP 226 - Transliterating II (3)
INTP 230 - Internship Seminar & Interpreting Environments (1) $

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INTR: Internship

INTR 101 - Internship (1)
INTR 102 - Internship (2)
INTR 103 - Internship (3)

LGST: Legal Studies

LGST 100 - Introduction to Law (3) 🔍 $
LGST 103 - Ethics for the Legal Professional (3) $
LGST 104 - Contracts (3)
LGST 105 - Torts (3)
LGST 106 - Technology for the Legal Profession (3)
LGST 150 - Access to Justice Practicum I (4) $
LGST 200 - Legal Research (3)
LGST 205 - Legal Writing (3)
LGST 210 - Estates and Probate (3)
LGST 220 - Civil Litigation (3) $
LGST 240 - Family Law (3) $

MATH: Mathematics

MATH A - Instruction with Algebra (0) [2]*
MATH S - Algebraic Support (0) [3]*
MATH 50 - Preparation for College Mathematics (0) [2]* $
MATH 101 - Foundations of Mathematics (3) $
MATH 101A - Foundations of Mathematics (3) $
MATH 110 - Fundamental Concepts of Mathematics I (4) $
MATH 113 - Fundamental Concepts of Mathematics II (4) $
MATH 120 - Statistics (3)
MATH 120A - Statistics (3)
MATH 125 - Business Statistics (3)
MATH 127 - Statistics with Probability (4) $
MATH 145 - College Algebra (3)
MATH 145S - College Algebra (3)
MATH 165 - Precalculus (4)
MATH 175 - Applied Calculus (3) $
MATH 185 - Calculus I (4)
MATH 195 - Calculus II (4)
MATH 220 - Introduction to MATLAB (1)
MATH 265 - Linear Algebra (4)
MATH 275 - Differential Equations (3)
MATH 285 - Calculus III (4)

MUSC: Music

MUSC 101 - Music History and Appreciation (3) $
MUSC 103 - Fundamentals of Music (3) $
MUSC 104 - Songwriting I (3) $
MUSC 106 - Ear Training and Musicianship I (1) $
MUSC 107 - Ear Training and Musicianship II (1)
MUSC 109 - American Popular Music (3) $
MUSC 112 - Music Theory II (3)
MUSC 117 - Choral Ensemble I (1) $
MUSC 119 - Jazz Ensemble I (1) $
MUSC 121 - Orchestral Ensemble I (1) $
MUSC 123 - Wind Ensemble I (1) $
MUSC 125 - Chamber Ensemble I (1) $
MUSC 130 - Foundations of Audio Technology (3) $
MUSC 135 - Audio Recording Techniques (3)
MUSC 145 - Publishing, Licensing, and Copyrighting (3)
MUSC 151 - Class Piano I (1)
MUSC 152 - Class Piano II (1) $
MUSC 170 - Music Lessons for Non-Music Majors (1) $ +
MUSC 201 - Music Cultures of the World (3) 🔍
MUSC 207 - Ear Training and Musicianship IV (1)
MUSC 212 - Music Theory IV (3)
MUSC 217 - Choral Ensemble II (1)
MUSC 219 - Jazz Ensemble II (1)
MUSC 221 - Orchestral Ensemble II (1)
MUSC 223 - Wind Ensemble II (1)
MUSC 225 - Chamber Ensemble II (1) $
MUSC 235 - Advanced Audio Production (3)
MUSC 250 - Music Industry Practicum and Seminar (1)
MUSC 251 - Class Piano III (1) $
MUSC 252 - Class Piano IV (1) $

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MUSC: Applied Music

MUSC 174 - First Year Voice (1) +
MUSC 178 - First Year Brass (1) +
MUSC 180 - First Year Woodwinds (1) +
MUSC 182 - First Year Strings (1) +
MUSC 184 - First Year Guitar (1) +
MUSC 186 - First Year Percussion (1) +
MUSC 272 - Second Year Piano (1) +
MUSC 274 - Second Year Voice (1) +
MUSC 278 - Second Year Brass (1) +
MUSC 280 - Second Year Woodwinds (1) +
MUSC 282 - Second Year Strings (1) +
MUSC 284 - Second Year Guitar (1) +
MUSC 286 - Second Year Percussion (1) +

NURS: Nursing

NURS 50 - Preparation for Nursing (0) [1]*
NURS 101 - Introduction to Clinical Nursing (6) 🔍 +
NURS 105 - Pharmacology for Nurses (2)
NURS 211 - Medical-Surgical Nursing I (7) +
NURS 212 - Medical-Surgical Nursing II (4) +
NURS 214 - Psychiatric/Mental Health Nursing (3)
NURS 218 - Maternal, Child, and Family Nursing (5) +
NURS 231 - Medical-Surgical Nursing III (4) +
NURS 261 - Preparation for Practice (2)

NUTR: Nutrition

NUTR 102 - Nutrition in a Changing World (3) 🍎
NUTR 200 - Principles and Application of Nutrition (3)

PBHL: Public Health Science

PBHL 170 - Foundations of Public Health (3)
PBHL 190 - Personal and Community Health (3) 🍎 🔍
PBHL 222 - Federal Healthcare Programs and Laws (3)
PBHL 225 - Human Sexuality (3)
PBHL 240 - Introduction to Health Behaviors (3)

PHED: Physical Education

PHED 115 - Weight Training (1)
PHED 137 - Yoga Basics (1)
PHED 143 - Pilates (1)
PHED 185 - Yoga Practice and Fundamentals (3)

PHIL: Philosophy

PHIL 101 - Introduction to Philosophy (3) 🍎 $
PHIL 105 - Ethics (3) 🍎
PHIL 207 - Biomedical Ethics (3) 🍎
PHIL 208 - Business Ethics (3) 🍎

PHSC: Physical Science

PHSC 101 - Survey of Physical Science (3) 🍎
PHSC 104 - Survey of Oceanography (3) 🍎 $
PHSC 105 - Survey of Meteorology (3) 🍎
PHSC 111 - Introduction to Physical Science (4) 🍎
PHSC 112 - Introduction to Earth Systems Science (4) 🍎
PHSC 115 - Introduction to Meteorology (4) 🍎
PHSC 117 - Introduction to Astronomy (4) 🍎 $
PHSC 122 - Historical Geology (4) 🍎

PHYS: Physics

PHYS 101 - Survey of Physics (3) 🍎 $
PHYS 122 - Fundamentals of Physics II (4) 🍎 $
PHYS 151 - General Physics I (4) 🍎 $
PHYS 252 - General Physics II (4) 🍎 $
PHYS 253 - General Physics III (4) $

PLAC: Prior Learning Assessment Course

PLAC 101 - Prior Learning Assessment: Portfolio Development (1)

POSC: Political Science

POSC 104 - American Government (3) 🍎

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PSYC: Psychology

PSYC 101 - General Psychology (3)
PSYC 104 - Issues of Drug/Alcohol Use (3)
PSYC 201 - Developmental Psychology (3)
PSYC 202 - Social Psychology (3)
PSYC 204 - Psychology of Adolescence (3)
PSYC 206 - Abnormal Psychology (3)

PTHA: Physical Therapist Assistant

PTHA 110 - Kinesiology (4)
PTHA 113 - Physical Agents (3) +
PTHA 120 - Pathology (2)
PTHA 230 - Professional Seminar (2)
PTHA 235 - Clinical Experience II (4) +
PTHA 240 - Clinical Experience III (5)

RESP: Respiratory Care

RESP 101 - Gas Exchange Physiology (2)
RESP 105 - Cardiopulmonary and Renal Anatomy and Physiology (3)
RESP 107 - Principles of Mechanical Ventilation (4) +
RESP 109 - Clinical Practicum I (2) +
RESP 204 - Pulmonary Rehabilitation and Home Care (2)
RESP 205 - Professional Seminar (2) +
RESP 207 - Cardiopulmonary and Renal Pathophysiology Review (3)
RESP 209 - Clinical Practicum IV (2)

SOCY: Sociology

SOCY 101 - Introduction to Sociology (3)
SOCY 102 - Social Problems (3)
SOCY 201 - Criminology (3)
SOCY 204 - The Sociology of Globalization (3)
SOCY 207 - Sexuality and Society (3)

SPAN: World Languages: Spanish

SPAN 101 - Introductory Spanish I (3)
SPAN 102 - Introductory Spanish II (3)
SPAN 200 - Spanish for Heritage and Fluent Speakers (3)
SPAN 201 - Intermediate Spanish I (3)

SURG: Surgical Technology

SURG 120 - Surgery Essentials (3) +
SURG 125 - Fundamentals of Surgical Technology I (6) +
SURG 130 - Introduction to Surgical Technology (6)
SURG 135 - Fundamentals of Surgical Technology II (5) +
SURG 200 - Fundamentals of Surgical Technology III (6)
SURG 205 - Theory, Practice, and Professionalism for the Surgical Technologist (6) +

THEA: Theater

THEA 100 - Introduction to Theatre (3)
THEA 107 - Improvisation I (3)
THEA 112 - Introduction to Acting (3)
THEA 202 - Advanced Acting (3)
THEA 203 - Fundamentals of Directing (3)
THEA 204 - Production Survey (1)
THEA 205 - Acting Survey (1)
THEA 207 - Improvisation II (3)
THEA 212 - Theatre Internship (3)

TSAC: Tactical Strength and Conditioning

TSAC 231 - Tactical Fitness Instruction and Application (3)

No/Low Cost Textbooks: At FCC, this symbol indicates courses in which some or all sections utilize textbooks that are available for less than $40 and/or free Open Educational Resources. Please check the current schedule on the web for specific sections with the No/Low Cost Textbooks notation and additional information. These sections require regular access to the Internet as most of the resources are in a digital format. Note that certain no/low cost textbook courses (e.g., science labs, art studio classes) have textbooks available for less than $40 but may require purchase of additional course materials and supplies.

Courses with Additional Fees: This symbol indicates a course with additional fees. For fee amounts and full details, review the notes in the online, real-time schedule. A full list of additional fees for spring 2027 is located on pages 4-5.

ONLINE, STRUCTURED REMOTE, WEB ENHANCED & HYBRID COURSES

Please read the following requirements before registering for an online, structured remote, web enhanced, or hybrid course.

Frederick Community College offers three types of courses over the Internet: online, structured remote, and hybrid remote courses. Hybrid courses require the student to attend some class sessions on campus; online and structured remote courses do not. Online courses may require a proctored assessment.

Online, structured remote, web enhanced, and hybrid courses are taught on Blackboard™ and require that students:

- Have Internet access through broadband connection or Wi-Fi (wireless)
- Have access to a Windows, Mac, or Linux computer
- Have Windows 7 or higher, Mac OS X, or Linux with Ubuntu 14 or higher
- Have Internet or Google Chrome, plus a webcamera and microphone
- Establish a myFCC e-mail account;
- Have basic computer skills in word processing, e-mail procedures, web-browsing, and handling features such as pop-up blockers;
- Are responsible for maintaining appropriate security and virus protection when using the student's own personal computer(s).

Students should expect to spend as much time on an Internet course as they would on a traditional on-campus course. Students should be self-motivated to handle the independent nature of learning that occurs in online courses.

Access to Blackboard: http://frederick.blackboard.com
User name Wxxxxxxx (where xxxxxxx is the seven digit student ID number); Password is the same as the PeopleSoft and e-mail password.

Blackboard Course Requirements
All course sections require access to Blackboard at frederick.blackboard.com. Students are expected to be able to access Blackboard via the internet using personal, public, or appropriate college-available computers. Blackboard access is also required to complete course evaluations.

Textbooks
Purchase course materials from the FCC Bookstore in person or online at **bookstore.frederick.edu.** Use your FCC student ID number to find the right materials. Different course sections may require different materials.

Email Advising: emailadvising@frederick.edu
Email Advising is available to all current FCC students using their http://myFCC.frederick.edu email accounts. Please provide your full name and Student ID number. Typical response time is 24-48 hours depending on the information requested.

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Frederick Community College

LOG IN TO Navigate360

to know what's ahead this semester

Sync your class schedule with your phone calendar

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Schedule advising appointments right away

Request resources, information, and assistance

Discover campus resources including directions to key offices

Check Progress Reports for professor feedback

Get reminders and alerts about important deadlines

Get the app:

frederick.edu/navigate

BUILDINGS

1. Annapolis Hall (A)
2. Athletics Center (D)
3. Braddock Hall (B)
4. Catoctin Hall (C)
5. Conference Center (E)
6. FCPS Career & Technology Center
7. Gambrill Hall (G)
8. Jefferson Hall (J)
9. Linganore Hall (L)
10. Mercer-Akre Kiln (K)
11. Miller Center for Healthcare Training (M)
12. Plant Operations (P)
13. Student Center (H)
14. Sweadner Hall (S)
15. Visual & Performing Arts Center (F)
16. Monroe Center

ATHLETICS

17. Athletic Fields Facilities
18. Baseball Field
19. Practice Field
20. Soccer Field
21. Softball Field
22. Tennis Courts

Monroe Center
200 Monroe Avenue, Frederick, MD 21701

PARKING

23. Parking Lot 1
24. Parking Lot 2
25. Parking Lot 3
26. Parking Lot 4
27. Parking Lot 5
28. Parking Lot 6
29. Parking Lot 7
30. Parking Lot 8
31. Parking Lot 9
32. Parking Deck
33. Staff Parking
34. Visitor Parking
35. Monroe Center Parking

Frederick Community College
7932 Opossumtown Pike, Frederick, MD 21702

Visit maps.frederick.edu or scan the QR code to view our interactive map and get directions.

Frederick Community College
7932 Opossumtown Pike • Frederick, MD 21702

STEPS TO *enroll*

1 Explore Options and Receive a Student ID

Admissions & Enrollment Services
Jefferson Hall, J-101
301.624.2716 • admissions@frederick.edu
frederick.edu/admissions

2 Seek Financial Support

Financial Aid
Jefferson Hall, 3rd Floor
301.846.2620 • financialaid@frederick.edu
frederick.edu/finaid

3 Check Prerequisites, Take Placement Tests, and Send Transcripts

Testing Center
Linganore Hall, L-204
301.846.2522 • testingcenter@frederick.edu
frederick.edu/testing

Placement Test Exemptions
Upload your unofficial transcript to your admissions application portal or send to transferevaluation@frederick.edu. To transfer courses and credits to FCC follow directions at frederick.edu/admissions/incoming-transfer-students.html

4 Complete New Student Orientation and See Advisor

Career and Academic Planning Services
Jefferson Hall, J-200
301.846.2471 • CAPS@frederick.edu
frederick.edu/caps (Advising)
frederick.edu/orientation (Orientation Information)

5 Register for Classes

Registration & Records
Jefferson Hall, J-115
301.846.2431 • registration@frederick.edu
frederick.edu/registration

6 Complete Payment

Student Accounts
Jefferson Hall, J-302
301.846.2456 • studentaccounts@frederick.edu
frederick.edu/studentaccounts

PASOS PARA *inscribirse*

1 Explora las Opciones y Reciba un Número de Identificacion Estudiantil

Admisiones & Servicios de Inscripción
Jefferson Hall, J-101
301.624.2716 • admissions@frederick.edu
frederick.edu/admissions

2 Solicita Ayuda Financiera

Oficina de Ayuda Financiera
Jefferson Hall, 3rd Floor
301.846.2620 • financialaid@frederick.edu
frederick.edu/finaid

3 Verifica los Prerrequisitos de las Clases, Completa los Exámenes de Nivelación y Envía el Historial Académico

Centro de Evaluación
Linganore Hall, L-204
301.846.2522 • testingcenter@frederick.edu
frederick.edu/testing

Exenciones de la prueba de nivel
Sube tu expediente académico no oficial a tus admisiones portal de solicitud o envíelo a transferevaluación@frederick.edu. Para transferir cursos y créditos a FCC, siga las instrucciones en frederick.edu/admissions/incoming-transfer-students.html

4 Completa la Orientación para Estudiantes Nuevos y Visita Consejería Académica

Oficina de Servicios de Carrera
Jefferson Hall, J-200
301.846.2471 • CAPS@frederick.edu
frederick.edu/caps (Asesoramiento)
frederick.edu/orientation (Información de orientación)

5 Regístrate en Clases

Servicios de Inscripción & Historial Académico
Jefferson Hall, J-115
301.846.2431 • registration@frederick.edu
frederick.edu/registration

6 Completa el Pago

Oficina de Pagos
Jefferson Hall, J-302
301.846.2456 • studentaccounts@frederick.edu
frederick.edu/studentaccounts

APPLY IN 10 MINUTES
frederick.edu/apply