***FCC Testing Center Exam Form***

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| --- | --- | --- |
| *Instructor First & Last Name:* |  |  |
| *Course info:* | *Course #:*  | *Course Title:* |
| *Course Location:* | [ ]  *On Campus*  | [ ]  *Online/Hybrid* |  |
| *Phone:* | *(H):* | *(W):* | *(C):* |
| *Test (quiz, exam, etc):* |  |
| *Testing Dates:* | *Start:* | *End:* |
| *Time Limit:* |  |
| *Student Names (attach separate roster if necessary):* |  |
|  |
| *Does student have an accommodation Plan?* | *Yes:*[ ]  | *No:*[ ]  | Note: If extended time is permitted, please account for that time in your time limit above. |
| *Proctoring Instructions:* | (Please check all supplemental material that is allowed or necessary)

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| *[ ]  Bluebook* [ ] *Calculator\***[ ]  Computer^*  | *[ ]  Dictionary**[ ]  Ear Plugs* *[ ]  Franklin Speller* | *[ ] Head Phones**[ ]  Periodic Table**[ ]  Scantron* | *[ ]  Scrap Paper**[ ]  Textbooks**[ ] Other Assistive Technology* |
| [ ] *Notes (be specific... 3x5 note card, size of paper,front/back, #pages allowed, etc):* |

 |
| *Other Information:* |  |
| *Untaken/Expired exams will be returned to your mailbox, Box #:* |

*\*Student’s will be required to use a calculator provided by the Testing Center unless otherwise noted. ^Please list all allowed applications*

*Please fill out and attach to a brown envelope containing test(s) & return to room L-104, or this form can be emailed, along with test and materials, to* *testingcenter@frederick.edu**. Completed exams must be signed for in the Testing Center.*

*For questions contact 301-846-2522 or testingcenter@frederick.edu.*