

Reminders for Students Using [Montgomery GI Bill® Active Duty](#) (Chapter 30)

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://benefits.va.gov/gibill/index.asp>

Know Your Program Requirements and Plan Your Classes¹: Log into your [Peoplesoft account](#) to view your Degree Plan and see your remaining certificate or degree requirements. Watch the video: [How to Check Degree Plan](#) for instructions. Look at the Pathway for your program in the online [academic catalog](#) to see which classes you should take next.

Register for Classes: Register for classes by logging into your [PeopleSoft account](#). Watch the video: [How to Add Courses and Enroll](#) for instructions. For tips on how to build your schedule, refer to the guide below titled: *How to Build a Schedule to Maximize Your Benefit Payment*.

Pay Your Tuition and Fees: Remember that if you are NOT using federal student aid (e.g., PELL Grant) or some other source of funding, you are responsible for paying your tuition and fees in full or signing up for a payment plan by the [academic payment due date](#). Visit the [Financial Aid Office](#) website if you have questions about financial aid. Contact the [Office of Student Accounts](#) if you need assistance with the payment process.

Purchase Your Books/Materials: Go to the [Bookstore website](#) to see what books and materials are required for each class.

Log into BlackBoard: Log into your [BlackBoard account](#) a day or two prior to the class start date to access online classes and in-person classes that have a companion site in BlackBoard.

*****NOTE:** *The date and time when professors make their classes available to students in BlackBoard is up to their discretion. Do not worry if you do not see a link to your class in BlackBoard prior to the start date. This does NOT mean you are not enrolled. Confirm your enrollment and class schedule by logging into your [PeopleSoft account](#).*

Verify Your Enrollment with the VA: Remember to verify your enrollment with the VA at the end of each month using [WAVE](#) to continue receiving your benefit payment. For more information, go [here](#).

Questions about your benefit? Contact FCC Veteran and Military Services for assistance:

Amy Coldren, Director AColdren@frederick.edu 301-624-2836	Tricia Morris, School Certifying Official TrMorris@frederick.edu 301-846-2632
Schedule an appointment with VMS via Navigate .	

¹ If you have questions about your program, need assistance planning your classes, or are thinking about changing your major, [schedule an appointment](#) with your program advisor in Career and Academic Planning Services.

How to Build a Schedule to Maximize Your Benefit Payment

This guide is for students using:

- Dependents' Educational Assistance (Chapter 35)
- Montgomery GI Bill® Selected Reserve (Chapter 1606)
- Montgomery GI Bill® Active Duty (Chapter 30)

Students using these benefits are issued a monthly payment based on their training time on each day of the previous month. Refer to the VA's [rate tables](#) for current payment rates. To maximize your monthly benefit payment, understand how the VA determines your training time by referring to the charts below.

*****Note: While training time determines your monthly benefit payment, course format does NOT. Therefore, you can take classes in ANY format (face-to-face, hybrid, structured remote, asynchronous online).**

15-week Session

Credit Hours	Training Time
12+ credits	Full Time
9-11 credits	$\frac{3}{4}$ -time
6-8 credits	$\frac{1}{2}$ -time
4-5 credits	$<\frac{1}{2}$ -time
1-3 credits	$\frac{1}{4}$ -time or less

13-week Session

Credit Hours	15-week Credit Hour Equivalent	Training Time
3	4.15	$<\frac{1}{2}$ -time
4	5.5	$\frac{1}{2}$ -time
6	8.3	$\frac{1}{2}$ -time
9+	12.5+	Full time

10-week Session

Credit Hours	15-week Credit Hour Equivalent	Training Time
3	5.4	$<\frac{1}{2}$ -time
6	10.8	$\frac{3}{4}$ -time
7+	12.6+	Full time

8-week Session

Credit Hours	15-week Credit Hour Equivalent	Training Time
1	2.25	$\frac{1}{4}$ -time or less
3	6.75	$\frac{1}{2}$ -time
4	9	$\frac{3}{4}$ -time
6+	13.5+	Full time

7-1/2-week Session

Credit Hours	15-week Credit Hour Equivalent	Training Time
1	2.4	¼-time or less
3	7.2	½-time
4	9.6	¾-time
6+	14.4+	Full Time

5-week Session

Credit Hours	15-week Credit Hour Equivalent	Training Time
1	3.6	<½-time
2	7.2	½-time
3	10.8	¾-time
4+	14.1+	Full Time

3-week Session (January Session)

Credit Hours	15-week Credit Hour Equivalent	Training Time
1	6	½-time
2+	12+	Full Time